



North Hykeham Town Council

Minutes of the Community Committee meeting 09/22
held on Tuesday 7th March 2023 at 7pm

Councillors Present: K Sampson (Chair), M Bennie, W Lee, T Ogden, J Charters

In Attendance: Non-councillor Committee Members: Mr R Johnston, Mr M Dempsey,
Mr M Watts
Miss J Humphrey – Assistant Clerk
Mrs M Parker – Town Clerk
Members of the public: Mr M Joy

In the public session Martin Joy came and spoke to the Committee regarding the progress of St Hugh's food bank and warm space. He gave some statistics on the amount of food parcels which had been given out and how all warm packs have been distributed. He thanked the Committee for their help with the grant and explained what else they are going to be doing in the future such as a Citizens Advice Bureau at the Church on Fridays.

09-22.1 Apologies for absence and acceptance of reasons given

The apologies for Cllr G Edwards and Cllr CR Jackling were accepted. The apologies for Mr M Reynolds, Mr M Buddolph, Mr D Parker, Mr A Phillipson were noted.

09-22.2 Receipt of any Declaration of Members' Interest under the Localism Act 2011

The Chair advised that declarations will be announced if and when they arose.

09-22.3 Notes of the Committee meeting held on 7th February 2023 to be approved as minutes

It was **RESOLVED** to accept the notes of the Community Committee meeting held on Tuesday 7th February 2023 as a true record of Minutes.

09-22.4 Consideration to co-opt a non-councillor member to the Community Committee

It was **RESOLVED** that the committee recommends to Town Council that Mr D Hardy be co-opted onto the Community Committee as a non-councillor member.

09-22.5 Chairman's Items

The Chair spoke about how he will be reaching out to all community groups regarding their events planned for the year. This is because he wants them to know that the Council may be able to support them throughout the year.

09-22.6 Correspondence and Clerk's items

The Clerk spoke about the following: -

- There have been 2 nominations for the Annual Awards. Councillors and non-councillors were asked to keep advertising the awards.
- Cllr Blanchard had been contacted about the new broadband wires that are being put up around the town. The clerk advised that the Town Council could not stop these installations and gave advice to the committee as to what information they could provide to residents if contacted.
- The library opening times have been increased again with them now opening on Wednesday mornings. The library volunteers had been communicating with the clerk

regarding a new kids' corner and purchases have been made to facilitate this area. A number of the volunteers would be undertaking first aid training in the next few weeks.

- Regarding the Annual Town Meeting (ATM) the Clerk had contacted Lincolnshire Police to invite them to talk about the decrease in PCSO's. The Clerk is still awaiting a response from the Police.
- The Clerk had been looking at some awards to present to the committee for their thoughts – to be covered in more detail under agenda item no.9 at this meeting.
- The Clerk spoke about communication between councillors, non-councillors and the Clerk regarding reports and agenda items. She advised that any form of report or agenda item should be given to her a minimum of 7 days before the meeting.

09-22.7 Receive the Community Committee's latest Income and Expenditure Report

This was noted by the Committee.

09-22.8 Planning and preparations for the commemoration of the coronation of Kings Charles III

After some discussion it was **RESOLVED** that the Service Team manager, in consultation with Cllr CR Jackling, would plan the design for the regeneration of the area at the Village Green and implement the plan before the day of the coronation.

09-22.9 Updates on the North Hykeham Community Awards 2023.

The committee were shown some examples for the awards trophies and shields and discussed the various designs.

It was **RESOLVED** that the clerk ordered 5 trophies and 5 shields, specifically identified.

09-22.10 Preparations for the Annual Town Meeting (13th April 2023)

The Clerk had advised that the Emergency Planning Team could no longer attend this year's ATM. There were detailed discussions regarding the goals and direction the Committee envisaged for the ATM, not only for 2023 but for future years.

It was **RESOLVED** that the new speaker for this year's ATM would be Mr Martin Joy, who would present about the Foodbank, the warm spaces initiative, and the potential for a Community Grocer scheme for North Hykeham.

09-22.11 Review of the Community Engagement Policy – Recommendations from the working group.

There were no members of the working group present at the meeting to discuss the amended draft policy. The Town Clerk advised that this piece of work should be completed before the new council would take office in May 2023.

It was **RESOLVED** recommended that this item be passed to the Finance and Policy Committee to progress the policy to completion before May 2023.

Actions from this meeting:

Item No:	Action	Allocated to	Date to be Completed by
09-22.9	Meeting of Annual Awards Review Group (formed with 2 x Cllrs and 1 x non-councillor member from Community Committee) to review nominations; to select 3 finalists to be	Awards Review Group + Assistant Clerk	28/3/23

	invited to the event and identify the winner from those 3		
09-22.10	Contact all finalists and invite to attend the ATM	Assistant Clerk	29/3/23
09-22.10	Arrange for awards to be engraved with winners' names and year of award	Assistant Clerk	29/3/23
09-22.10	ATM – For Councillors to follow the timeline surrounding the ATM and Awards.	All Councillors	13/4/23
09-22.11	Tell the Clerk about the resolution of sending the Community engagement policy to F+P	Assistant Clerk	ASAP

The meeting closed at 7.55pm.