



*'Committed to Improving the Quality of Life in North Hykeham'*

# North Hykeham Town Council

Town Clerk: Mrs S Green  
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ  
Tel: (01522) 681537 / 681512  
Email: [Town Clerk@northhykehamtowncouncil.gov.uk](mailto:TownClerk@northhykehamtowncouncil.gov.uk)  
Website: [www.northhykehamtowncouncil.gov.uk](http://www.northhykehamtowncouncil.gov.uk)

**21<sup>st</sup> October 2020**

Notice is hereby given that a meeting of the Town Council will be held remotely on Thursday, 29<sup>th</sup> October 2020 at 7.00pm at which the under mentioned business will be transacted. The remote meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

**Members of the press and public may access the live stream via the North Hykeham Town Council Facebook Page, details on website.**

**Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.**

**All Members of the public who wish to attend the meeting can apply to the Town Clerk at [townclerk@northhykehamtowncouncil.gov.uk](mailto:townclerk@northhykehamtowncouncil.gov.uk) by no later than Noon on 29<sup>th</sup> October 2020 for access details.**

Yours faithfully  
S E Green  
Mrs S Green  
Town Clerk to the Council

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## AGENDA

1. Apologies for absence and acceptance of reasons given
2. Receipt of any Declaration of Members' interests under the Localism Act 2011
3. Notes of the Town Council meeting held on 24.09.2020 to be approved as minutes
4. Chairman's Announcements
5. District and County Councillors Report
6. Correspondence and Clerks Items
7. Co-option for Town Council Vacancy – Witham Ward
8. Committee Vacancies – Community Committee
9. Vacancy for Representative to serve on the North Hykeham Memorial Hall & Playing Fields Trust
10. Formation of Strategic Planning Sub Committee & update from recent meeting
11. Community Asset Mapping and Targeting
12. Local Government Re-organisation
13. Discussion on possibility of taking on responsibility of amenity land on development off Cleveland Avenue
14. **To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential Items**
15. Notes of the Closed Session Town Council meeting held on 24.09.2020 to be approved as minutes
16. Legal matters
17. Personnel matters to include ratification of appointment of Town Clerk

Office Opening Hours: Monday to Thursday 09.00-15.30  
Friday 09.00-15.00