



North Hykeham Town Council

Minutes of the Town Council meeting 03/22
held on Thursday 21st July 2022 at 7pm

Councillors Present: K Sampson (Chair), J Bishop, N Blanchard, C Briggs, J Charters, CR Jackling, G Killingsworth, FW Lee, V Mays, A McDowell, SP Roe, N Tully, J Wilson

In Attendance: Mrs M Parker – Town Clerk
Councillor T Dyer (LCC)

3-22.1 Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.

It was **RESOLVED** to accept apologies for absence and reasons given from Cllrs Edwards, Evans and Sellars. Apologies were noted from Cllr M Thompson (LCC), Cllr Gilliland (NKDC) and Cllr Whittaker (NKDC).

3-22.2 Receipt of any Declaration of Members' Interest under the Localism Act 2011

The Chair advised he would take any Declarations of Interest under individual agenda items.

3-22.3 Notes of the Town Council meeting held on 30th June 2022 be approved as a true record of Minutes

It was **RESOLVED** to accept the notes of the Town Council's Meeting held on 30th June 2022 as a true record of Minutes. These were signed accordingly.

3-22.4 Chair's Announcements

Cllr Sampson gave details of civic events attended by himself and/or the Deputy Mayor since the last Town Council meeting as: -

Event	Attendees
Monson Summer Open Day	Cllr Sampson and Mrs Sampson

Cllr Sampson reminded the meeting of upcoming Town Council/Mayoral events: -

Event	Date
Car Boot sale in aid of the Mayor's Charity, Fen Lane, North Hykeham	3 rd September 2022
Mayor's Civic Service, All Saints' Church, North Hykeham	2 nd October 2022

3-22.5 County and District Councillors' reports

Cllr Dyer (LCC) reported that the Central Lincolnshire Local Plan (CLLP) had been submitted to the Planning Inspectorate on the 8th of July for independent examination. He also advised that there would be roadworks (being carried out by Cemex) in nearby Waddington until October 2022 which may have an impact up on the residents of North Hykeham.

Cllr Roe, in his capacity as a LCC Cllr, informed Members that had been reported that the local bus services were being used at 75% of their operating capacity, according to the bus company. He went on to advise that LCC had made improvements to call handling for reporting road issues and had updated the online 'FixMyStreet' facility. He concluded by advising he was chasing a response from LCC Highways to a letter sent from the Town Council's Community Committee regarding the traffic lights on Newark Road/Station Road junction.

In his capacity as a NKDC Cllr, Cllr Roe advised that the Sleaford Business Park project was £14m short of funding, so NKDC would be taking monies from Reserves to cover the additional costs. He concluded by saying that Cllr Wright (NKDC) had thanked North Hykeham Town Council for its positive response to the recent consultation on Polling Stations.

2-22.6 Correspondence and Clerk's Items

The Clerk had no correspondence to present. Updates on actions raised at the last Town Council meeting were noted by Members: -

Item No:	Action	Update
2-22.8	Hub development contractor be asked to provide full costings for the project, including additional items no shown on the latest plans.	Developer carrying out a new feasibility study, based on the latest set of plans. Awaiting that information.
2-22.8	Public communications to be released to provide update on Hub development plans	Full scale plans now received from Lindum. Public communications to be planned in conjunction with agenda item 10 at this meeting.
2-22.9	Publish the new Councillors' Training policy	Completed.
2-22.10	Transfer £55k from General Reserves to a new earmarked reserve to allow for the purchase of new ICT for Councillors and updating of the Council's ICT infrastructure	Funds transfer completed. All ICT ordered.
2-22.11	Notify NKDC of Town Council's resolve to adopt NKDC's Code of Conduct (May 2022).	Completed. All Councillors must sign new register of interest and confirm receipt of the new code before the 28 th of July 2022.

3-22.7 Receive Committee reports

Members received reports, covering meetings and matters dealt with during July 2022, from representatives of the following: -

- Community Committee
- Estates and Operations Committee
- Finance and Policy Committee
- Planning Committee

3-22.8 Ratification of proposed changes to the Cemetery Policy and Fees - recommendation from the F&P committee

Members had been presented with the proposed Cemetery Policy and Fees for 2022, as recommended by the F&P committee, in advance of this meeting.

It was **RESOLVED** to adopt the proposed Cemetery Policy and Fees for 2022.

3-22.9 Ratification of recommended non-councillor membership to the Community Committee

The Community Committee recommended, at its July meeting, that the following be appointed as non-councillor members of the committee: -

- Mr Richard Johnston – Twinning Association
- Mr Malcolm Biddulph – Hykeham Lions

It was **RESOLVED** to appoint Mr Richard Johnston and Mr Malcolm Biddulph as non-councillor members of the Community Committee for 2022-2023.

3-22.10 Consider the recommendations from the Community Committee for future Councillor Clinics

Community Committee has resolved that there should be a Councillor Clinic to be held alongside the community engagement on plans for the Hub and the results of the community engagement survey in September, a Clinic in January 2023 to tie in with the precept planning, and one in May 2023 to meet the new Councillors following local elections. Discussions were had regarding the public communications on the plans for the Community Hub and the results of the Community Engagement survey, and that this would be occurring during September 2023 with exhibits at the Hub (open during Library opening hours) and the Civic Offices (Mon-Fri during office hours). The Clerk confirmed this would be promoted using the Council's website and Facebook page, as well as an article in the Gazette; discussions on a leaflet drop to every residence in North Hykeham was also discussed.

It was **RESOLVED** to hold accept the Community Committee's recommendations to host Councillor Clinics in Sept 2022, January 2023, and May 2023.

It was **RESOLVED** to host a Councillor Clinic on Saturday 17th September at the Community Hub (in line with library opening hours) to coincide with the public communications on plans for the development of the Hub and the responses to the Community Engagement Survey. It was further **RESOLVED** that leaflets promoting this Councillor Clinic should be commissioned for door-to-door delivery, at a cost of no more than £1,000.

3-22.11 Formation of a working group, operating under the F&P committee, to review the Council's Safeguarding policy - recommendation from the F&P Committee

With the Safeguarding policy being a very important document, F&P felt there may be other councillors not on the F&P committee who may want to contribute to the review of the policy. Any Member wishing to join the group was asked to notify the Town Clerk.

Actions from this meeting:

Item No:	Action	Allocated to	Date to be Completed by
3-22.8	Publish the adopted Cemetery Policy and Fees for 2022	Town Clerk	Immediately
3-22.9	Add Mr Richard Johnston and Mr Malcolm Biddulph as non-councillor members to the Community Committee for 2022-2023	Deputy Clerk	Immediately
3-22.10	Community Committee to arrange Councillor Clinics for January 2023, and May 2023.	Community Committee	November 2022
3-22.10	Host a Councillor Clinic on Saturday 17 th September at the Community Hub (in line with library opening hours)	Councillors	17 th September 2022
3-22.10	Leaflets promoting September 2022 Councillor Clinic to be commissioned for door-to-door delivery.	Deputy Clerk	August 2022

The meeting closed at 8.05pm.