



# North Hykeham Town Council

Town Clerk: Mrs S Green  
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**12<sup>th</sup> June 2020**

Notice is hereby given that a meeting of the Finance & Policy Committee will be held remotely on Thursday, 18<sup>th</sup> June 2020 7.00pm at which the under mentioned business will be transacted. The remote meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

***As agreed under the NHTC Emergency Powers, Members of the press and public may access the live stream to the meeting via the North Hykeham Town Council Facebook Page, details on website.***

***Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.***

***All Members of the public who wish to attend the meeting can apply to the Town Clerk at [townclerk@northhykehamtowncouncil.gov.uk](mailto:townclerk@northhykehamtowncouncil.gov.uk) by no later than Noon on 18<sup>th</sup> June 2020 for access details.***

Yours faithfully

*S E Green*

Mrs S Green

Town Clerk to the Council

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## AGENDA

1. Apologies for absence and acceptance of reasons given
2. Receipt of any Declaration of Members' Interests under the Localism Act 2011
3. Notes of the committee meeting held on 19<sup>th</sup> March 2020 be approved as a true record of minutes
4. Chairman's Items
5. Recommendation to Town Council to resolve to approve the draft Remote Council Meeting Etiquette & the Public Access to Meeting Arrangements
6. Standing Orders & Financial Regulations Review Working Party
7. Correspondence and Clerks Items
8. Management Accounts review
9. Approval to spend funds from Reserves to carry out demolition of old public conveniences and the reinstatement of area on Lincoln Road
10. Reserves Review
11. Fixed Asset Register Review
12. Review of Tools Register
13. Review of Risk Register
14. Approval of Fire Risk Policy and Review of Fire Risk Assessment
15. Review of Grants Policy
16. Review of Training Policy
17. Approval and Adoption of Publication Policy
18. End of financial year 2019.20120 update
19. Approval of End of Year Accounts 2019/2020
20. Vacancy on Personnel Sub Committee
21. Update and ratification from Business Sub Committee meeting – standing item
22. Update and ratification from Personnel Sub Committee meeting – standing item
23. **To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended by section 100 of the local government act 1972 for the following confidential and personnel items**
24. Notes of the Closed Session of the Committee meeting held on 19<sup>th</sup> March 2020 be approved as a true record of minutes
25. Personnel Matters