



*'Committed to Improving the Quality of Life in North Hykeham'*

# North Hykeham Town Council

Town Clerk: Mrs M Parker  
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ  
Tel: (01522) 681537  
Email: [townclerk@northhykehamtowncouncil.gov.uk](mailto:townclerk@northhykehamtowncouncil.gov.uk)

12<sup>th</sup> May 2023

Notice is hereby given that a meeting of the Finance & Policy Committee to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 18<sup>th</sup> May 2023 at 7pm, at which the under mentioned business will be transacted.

***Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.***

Yours faithfully

*M Parker*

Mrs M Parker  
Town Clerk to the Council

---

## AGENDA

1. Election of Vice Chair for the Finance and Policy Committee
2. Apologies for absence and acceptance of reasons given to the Clerk in advance of the meeting.
3. Receipt of any Declaration of Members' Interests under the Localism Act 2011
4. Notes of the Finance & Policy Committee meeting held on 20<sup>th</sup> April 2023 to be approved as Minutes
5. Chair's Items
6. Correspondence and Clerk's items
7. Preparations for the financial year end External Audit 2022/23, to include the Annual Governance Audit Report
8. Consideration to appoint an Internal Auditor for the financial year 2023/2024
9. Management of Accounts, including review of Council's saving accounts
10. Consideration of insurance quotes received
11. Annual review of the charges for football clubs wishing to use Witham Field facilities for the football season 2023/2024
12. Review of the Co-option Policy
13. Development of the 5-year plan for the Finance & Policy Committee – standing item
14. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential item:**
15. Personnel Matters: to receive updates and consider ratification of recommendations from the Personnel Sub Committee – standing item