

MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, CIVIC OFFICES ON
THURSDAY 9TH MAY 2019 AT 7.00PM

Present: Councillor E Rigby (Mayor)

Councillors: S Barker-Milan, R Little, P Johnson, S Roe, K Sampson, R Lovett, E Rigby, C Briggs, N Blanchard, W Lee, B Jackling, G Edwards and N Dillon

In Attendance: Clerks to the Committee: Mrs S Green and Mrs R Brown

2 members of the public

The meeting opened at 7.00pm

Cllr Barker-Milan welcomed everyone, old and new, to the new Council.

1. ELECTION OF MAYOR AND RECEIPT OF DECLARATION OF OFFICE

RESOLVED Proposed by Cllr Little, seconded by Cllr Sampson
That Councillor Rigby be duly elected as Town Mayor 2019/20.
Unanimous

Councillor Rigby signed the Declaration of Office.

2 members of the public left the meeting

2. APOLOGIES FOR ABSENCE AND ACCEPTANCE OF REASONS GIVEN

AGREED Councillors: B Sellars, J Charters
Proposed by Cllr Little, seconded by Cllr Lee
To accept reasons for absence.
Unanimous

3. RECEIPT OF ANY DECLARATIONS OF MEMBERS INTERESTS UNDER THE LOCALISM ACT 2011

Councillors were reminded that under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose and withdraw from the room.

There were no declarations of interest at this time.

4. PRESENTATION OF BADGES AND PHOTOGRAPHS TO THE RETIRING MAYOR

Councillor Rigby presented the photograph to the retiring Mayor.

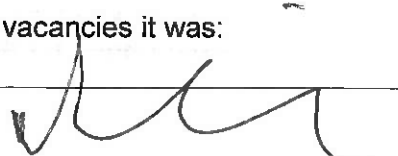
5. ELECTION OF DEPUTY MAYOR AND RECEIPT OF DECLARATION OF OFFICE

~~Cllr Jackling offered his services as Deputy Mayor.~~

RESOLVED Proposed by Cllr Rigby, seconded by Cllr Sampson
That Councillor Jackling be duly elected as Deputy Mayor 2019/20.
Unanimous

Councillor Jackling signed the Declaration of Office.

As there were three people up for Co-option, for three vacancies it was:



AGREED

Proposed by Cllr Roe, seconded by Cllr Rigby
That Items 6 & 7 be dealt with together
10 in favour, 2 abstentions

6 & 7. CO-OPTION FOR TOWN COUNCIL VACANCY ON GRANGE WARD & CO-OPTION FOR TOWN COUNCIL VACANCIES (2) ON MOOR WARD

The Clerk advised that applications had been received from Mrs J Charters, Mr M Rodgers and Mr G Killingsworth. Mr Killingsworth was the only candidate in attendance and he expressed a preference for serving on Moor Ward.

AGREED

Proposed by Cllr Rigby, seconded by Cllr Johnson
to co-opt Mr Geoffrey Killingsworth to fill the vacancy on Moor Ward
to co-opt Mr Mark Rodgers to fill the vacancy on Moor Ward
to co-opt Mrs Jan Charters to fill the vacancy on Grange Ward
Unanimous

Mr Killingsworth signed his Declaration of Acceptance of Office forms.
Cllr Killingsworth joined the meeting.

8. NOTES OF THE TOWN COUNCIL MEETING HELD ON THURSDAY 28TH MARCH 2019 TO BE APPROVED AS MINUTES:

AGREED

Proposed by Cllr Lovett, seconded by Cllr Lee
the Town Council minutes dated 28th March 2019 be approved as a true record of minutes
Unanimous by those who had attended that meeting

9. NOTES OF THE FOLLOWING COMMITTEE MEETINGS TO BE APPROVED AS TRUE RECORDS OF MINUTES:

ESTATES & OPERATIONS 6.18 – 7TH MARCH 2019

AGREED

Proposed by Cllr Edwards, seconded by Cllr Roe
The Estates & Operations minutes dated 7th March 2019 be approved as a true record of minutes
Unanimous by those who attended that meeting

COMMUNITY 6.18 – 12TH MARCH 2019

AGREED

Proposed by Cllr Lee, seconded by Cllr Johnson
The Community minutes dated 12th March 2019 be approved as a true record of minutes
Unanimous by those who attended that meeting

FINANCE & POLICY 9.18 – 21ST MARCH 2019

AGREED

Proposed by Cllr Roe, seconded by Cllr Little
The Finance & Policy minutes dated 21st March 2019 be approved as a true record of minutes
Unanimous by those who attended that meeting

HYKEHAM PLANNING 19.18 – 16TH APRIL 2019

AGREED

Proposed by Cllr Lovett, seconded by Cllr Johnson
The Hykeham Planning minutes dated 16th April 2019 be approved as a true record of minutes
Unanimous by those who attended that meeting

10. RATIFICATION OF NHTC STANDING ORDERS AND NHTC FINANCIAL REGULATIONS

RESOLVED Proposed by Cllr Roe, seconded by Cllr Dillon
to ratify NHTC Standing Orders and NHTC Financial Regulations
13 for: 1 abstention

11. RATIFICATION OF THE TERMS OF REFERENCE AND THE MEMBERSHIP OF STATUTORY COMMITTEES

RESOLVED Proposed by Cllr Little, seconded by Cllr Roe
to ratify the terms of reference of statutory committees
13 for: 1 abstention

A membership of Committees form was circulated prior to the meeting enabling Councillors to choose their preferences for the Committees. There was some discussion regarding membership of some of the committees and it was

RESOLVED Proposed by Cllr Roe, seconded by Cllr Little
to accept the membership of the statutory committees as below
Unanimous

- a) Community Committee: Cllrs Barker Milan, Dillon, Edwards, Jackling, Johnson, Lee, Lovett, Sampson, Killingsworth
- b) Estates & Operations Committee: Cllrs Blanchard, Briggs, Charters, Edwards, Lee, Roe, Sellars, Killingsworth
- c) Hykeham Planning Committee: Cllrs Blanchard, Briggs, Dillon, Jackling, Lovett, Rigby, Sampson, Sellars

12. APPOINTMENT OF THE CHAIRMAN OF FINANCE & POLICY COMMITTEE AND ELECTION OF ADDITIONAL MEMBERS, TO INCLUDE AT LEAST ONE MEMBER OF EACH STATUTORY COMMITTEE (EXCEPT THE MAYOR AND DEPUTY MAYOR WHO HAVE AN AUTOMATIC PLACE

The Town Clerk read a statement that she had received from Cllr Charters in which he expressed his willingness to stand as Chairman of the F&P Committee. Cllr Roe said that he felt that Cllr Charters has done a superb job as Chairman of the F&P Committee and it was

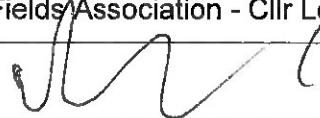
RESOLVED Proposed by Cllr Roe, seconded by Cllr Dillon
to appoint Cllr Charters as Chairman of F&P Committee to hold office
until the next ordinary Town Council elections
Unanimous

RESOLVED Proposed by Cllr Edwards, seconded by Cllr Sampson
that the members of the F&P committee be as follows: Cllrs Blanchard,
Briggs, Charters, Dillon, Edwards, Jackling, Johnson, Lee, Little, Rigby,
Roe, Sellars
Unanimous

13. TO FILL VACANCIES ON OUTSIDE BODIES AND CONFIRM CONTINUATION OF SUB-COMMITTEES AND MEMBERS

RESOLVED Proposed Cllr Roe, seconded Cllr Johnson
North Hykeham Day Centre - Cllr Lee
13 for: 1 abstention

RESOLVED Proposed by Cllr Roe, seconded by Cllr Johnson
North Hykeham Playing Fields Association - Cllr Lovett and Cllr Sellars



Unanimous

RESOLVED **Proposed Cllr Lee, seconded Cllr Johnson**
North Hykeham Twinning Association - Cllr Dillon and Cllr Jackling
Unanimous

RESOLVED **Proposed by Cllr Briggs, seconded Cllr Lee**
that the membership of the Strategic Planning Sub Committee be as follows:
Cllrs Charters, Dillon, Briggs, Little, Rigby and Sampson
Unanimous

The Council confirmed two on going Sub Committees – Business Sub Committee and Personnel Sub Committee.

RESOLVED **Proposed by Cllr Edwards, seconded Cllr Sampson**
that the membership of the Business Sub Committee be as follows:
Cllrs Charters, Dillon, Johnson, Lee, Lovett, Rigby, Roe and Killingsworth
Unanimous

RESOLVED **Proposed by Cllr Edwards, seconded Cllr Sampson**
that the membership of the Personnel Sub Committee be as follows:
Cllrs Charters, Little, Roe and Rodgers
Unanimous

7.40pm
AGREED **Proposed by Cllr Roe, seconded Cllr Dillon**
To suspend Standing Orders to allow updates to be given by County Councillor and District Council members present
Unanimous

Meeting re opened at 7.50pm

14. TO RESOLVE WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGST) ACT 1960 AS AMENDED BY SECTION 100 OF THE LOCAL GOVERNMENT ACT 1072 FOR THE FOLLOWING CONFIDENTIAL ITEMS

AGREED **Proposed by Cllr Little, seconded by Cllr Roe**
to move into closed session to approve the minutes of the Town Council held on Thursday 28th March 2019 and Finance & Policy Meeting held on Thursday 21st March 2019
Unanimous

The meeting closed at 7.55pm

ACTIONS

Action	By whom	By When	Completed
To check whether the Declaration of Interests has been received from all Councillors.	Town Clerk	ASAP	

