



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker
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15th September 2023

Notice is hereby given that a meeting of the Finance & Policy Committee to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 21st September 2023 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker
Town Clerk to the Council

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk in advance of the meeting.
2. Receipt of any Declaration of Members' Interests under the Localism Act 2011
3. Notes of the Finance & Policy Committee meeting held on 13th July 2023 to be approved as Minutes
4. Chair's Items
5. Correspondence and Clerk's items
6. Management of Accounts, including receipt of the conclusion of the Annual External Audit for the financial year 2022-2023
7. Generation of a Fixed Asset Policy – consideration of recommendations from review group
8. To approve a virement of £12,000 General Reserves to address remedial works at the Civic Offices and the Community hub as identified in the latest Legionella Risk Assessment
9. Precept planning for the financial year 2024-2025, including the development of the F&P committee's 5 year plan
10. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential items:**
11. Consideration of updates and recommendations on a new Website for the Town Council from the working group
12. Personnel Matters: to receive updates and consider ratification of recommendations from the Personnel Sub Committee – standing item