



North Hykeham Town Council

Minutes of the Community Committee meeting 08/23
held on Tuesday 6th February 2024 at 7pm

Councillors Present: N Blanchard, M Lofts (Chair), C Nnamdi, T Ogden

Non-Councillors Present: M Biddulph, M Dempsey, M Watts

In Attendance: Mrs L Appleyard (Assistant Clerk)

8.23-1 Apologies for absence and acceptance of reasons given.

As the Chair and Vice-Chair were not present at the meeting, the clerk asked the committee to elect a chair for the meeting.

It was **RESOLVED** that Cllr Lofts would chair this meeting.

It was **RESOLVED** to accept apologies for absence and reasons given from Cllrs M Bennie, A Cruickshanks, G Edwards, R Johnston, FW Lee, K Sampson, S Sampson, P Wray, D Hardy, A Philipson and M Reynolds.

8.23-2 Receipt of any Declaration of Members' Interest under the Localism Act 2011

The Chair advised he would take any Declarations of Interest under individual agenda items.

8.23-3 Notes of the Community Committee meeting held on 9th January 2024 be approved as a true record of Minutes

It was **RESOLVED** to accept the notes of the meeting held on 9th January 2024 as a true record of the meeting. These were signed accordingly as the Minutes of that meeting.

8.23-4 Receive the Community Committee's latest income and expenditure report

The report was noted.

8.23-5 Chairman's Items

The Chair had no items to report.

8.23-6 Correspondence and Clerk's Items

The Clerk presented the following items of correspondence:

- Lincolnshire Volunteer Centre – an e-mail had been received from Volunteer Centre Services about the new digital platform, Team Kinetic, that supports volunteers to find opportunities.
- Lincolnshire Co-op – an e-mail had been received from Lincolnshire Co-op about the Community Champions Fund. Applications are now open for community groups to apply to be community champions from September 2024 to March 2025.
- Britain in Bloom - posters and wall chart had been received to celebrate 60 years of Britain in Bloom. The theme for the year is "friendship". Seeds packs will be sent in March.

- Police Engagement – online session Tuesday 25th June 2024 – an e-mail had been received from Lincolnshire Police about the next Parish Council Engagement Session, being held on Tuesday 25th June 2024.
- E-mail received from a resident requesting a pedestrian crossing for the road between the car park and the Lincoln bound platform at the Train Station. The Committee were supportive of this suggestion.

Update on actions from last Community Committee Meeting were noted by Members:

Item No.	Action	Update
7.23-4	Seek information about the Hykeham Churches / Mayor's Fund	"Mayor's Children's Charity", set up in 1999 by Rev E Rennard and Cllr R Poole, for the benefit of needy children in Hykeham. Asst Clerk liaising with Sally, former Treasurer, at the Church. Account was closed by bank in 2018. Sally is contacting the bank's "Find my account" dormant account service. Asst Clerk to go through more old TC Minutes and to carry on liaising with the Church.
7-23.5	Annual Town Meeting & Community Awards	Updates listed under agenda item at this meeting
7-23.6	D-Day 80 th Anniversary	Updates listed under agenda item at this meeting
7-23.7	Food Bank	Some items have been donated - at the Civic Offices.
7-23.9	Christmas Fayre 2024	Ice Rink, Rhubarb Theatre, First Aid Ambulance and Security all booked
7-23.11	Invitation to Lincs Police to attend a meeting of the Committee	Email sent to Inspector Blackwell inviting her to attend March or April meeting of the Committee.

8.23-7 Consider the proposed Terms of Reference for the new statutory committee - Community and Planning Committee – which will replace the Community Committee from 1st March 2024.

The Committee was happy with the Terms of Reference and it was agreed that having non-councillors as part of the Planning Committee would strengthen comments made about planning applications.

The date of the first meeting of the Community and Planning Committee will be Tuesday, 5th March.

8.23-8 Receive updates from organisations within the Community Committee

Hykeham Lions – M Biddulph and M Dempsey informed the meeting that the Lions were planning events for the year ahead. They are having major problems because of changes to the way their events are being insured, causing increased costs, resulting in them having to decide whether an event is worth running for the amount of funds it is likely to raise. The group are considering partnering with other groups for fundraising events.

Royal British Legion (RBL) – M Watts informed the meeting that they were planning to mark the 80th Anniversary of D-Day with the purchase of a special anniversary lamp and a fish and chip supper at The Ark (one of the ways communities are being encouraged to celebrate the Anniversary). They are not sure at the moment whether this event will be open to all or just members.

Armed Forces Day, June 2024 – RBL are planning to hold an event to celebrate Armed Forces Day on either Saturday 22 June or Saturday 29 June, preferably at Fen Lane.

Hykeham in Bloom – M Reynolds had sent a report to the Clerk: Planters are ticking over but struggling with the wet weather, hopefully the snow will not appear this week nor frosts as the plants are now showing more signs of colour. Snowdrops area Old Orchard - some of these have been damaged but long term they will recover. No issues with any vandalism. The Bloom group will be having a meeting in due course, to discuss the Britain in Bloom competition/Old Orchard/Future Plans/Bird and Bat boxes/Tiber Road etc.

Rugby Club – Cllr Wray had sent a report to the Clerk: The senior men's side has played 3 games winning 2 and with players returning from injury hopes are high that we will soon be able to field 2 sides. The ladies' section is being run more as a keep fit group as they seek to increase numbers. The junior section continues to grow. They have had 2 contact games against Lincoln and Market Rasen which they have won convincingly, a great achievement as both sides are regarded as major forces in Lincolnshire rugby. Unfortunately, the visit of the Mayor had to be postponed until next month to fulfil the Market Rasen game, which had been hastily arranged.

8.23-9 2024 Events Planning – Standing Item

- a) Annual Town Meeting & Community Awards, 11th April, 7pm: Nomination forms being returned to the Office – reminder for all to return forms by 12 noon on Friday, 8th March.

Invitations sent to the Leader and Deputy Leader of LCC and NKDC, County & District Councillors for North Hykeham, Chief Executive and Deputy Chief Executive of NKDC.

Poster – new poster ready for display

Trophies – provisionally booked with Onyx Trophies

Venue – Booked (purchase order sent) Asst Clerk to visit/ speak to Denise (The Ark) further.

Planning Meeting – proposed dates for a meeting to be held mid-Feb being circulated – Cllrs K Sampson, S Sampson & M Bennie & Clerks

Panel for the afternoon of Friday 8th March - Panel members for consideration of nomination forms and to decide who will be winners of Community Awards 2024.

The proposed date of the Panel meeting is Friday, 8th March, after 12noon, as the closing date for the receipt of nominations is 12noon on that day.

It was **RESOLVED** that the Assistant Clerk email members of the committee and other councillors to find out if any are willing to be on the Panel. If no, or little, response received - this item will be discussed at the next meeting.

- b) Summer Sundays (21st July, 18th August & 15th September): the Committee discussed if community groups would like to have a stall at the Summer Sunday events. The clerk confirmed that First Aid, toilets and security had been booked.

It was **RESOLVED** that this would be discussed at the next meeting.

M Biddulph left the meeting at 19.45pm.

8.23-10 Consideration of ideas to promote/celebrate the 50th Anniversary of North Hykeham Town Council.

Members discussed that it would be 50 years in May 2024 since the Council became a town council. The recent Town Council meeting had asked the Community Committee to consider ideas to promote or celebrate the anniversary. As the anniversary hadn't been considered in the Precept planning - no funds were available. It was agreed that an article about the history of North Hykeham and the Council, including photos, would go into the Gazette. The Assistant Clerk was asked to request people in the community to put this information together.

It was **RESOLVED** that branding would be put across all Town Council correspondence, promotional material and website and that the Assistant Clerk would contact local junior schools to ask children (aged 4-11 years) to design the branding.

8.23-11 Discussions on recognition of the 80th D-Day Anniversary (6th June 2024).

It was discussed that the events being planned by the Royal British Legion for the Anniversary could be done in partnership with the Town Council. It was agreed that would be discussed once the Royal British Legion had a better idea of what they are planning.

8.23-12 To consider updates and any recommendations from the Community Emergency Plan Working Group including consideration to be included as an agenda item at the Annual Town Meeting

This item was deferred to the next meeting of the Committee.

8.23-13 Review the Events Policy, considering the recommendations of the Events Policy working group

Cllr Blanchard presented the draft Events Policy for discussion.

It was **RESOLVED** to agree the amendments proposed and forward the Policy to F&P Committee.

8.23-14 Review of the Community Speed Watch initiative

This item had been deferred from November.

It was **RESOLVED** that the information about the initiative would be mentioned on the Council's Facebook page to see if there was any community interest in the Speed Watch initiative.

Actions from this meeting:

Item No	Action	Allocated to	Date to be Completed by
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7-23.11	Police - invite Inspector Rachel Blackwell to a meeting of the Committee	Assistant Clerk	28/02/2024
8-23.9	a) Annual Town Meeting & Community Awards. Panel to meet on 8 th March, pm, to decide on winners of Community Awards. Councillors to be contacted to see who would like to be on the Panel.	Assistant Clerk	01/03/2024
	b) Summer Sundays – discuss whether there should be community stalls at these events at next meeting	Assistant Clerk	28/03/2024
8-23.10	50th Anniversary of the Town Council, May 2024 – Branding to go on all Town Council correspondence, website.	Assistant Clerk	30/04/2024
	Branding design – children age 4-11 years to be asked to submit designs “What does Hykeham mean to you”	Assistant Clerk	30/04/2024
	History of North Hykeham – article and photos for Gazette	Assistant Clerk	30/04/2024
8-23.11	80th D-Day Anniversary		
	Event with Royal British Legion? To be discussed at the next meeting.	Assistant Clerk	28/02/2024
	Beacon – Clerk to investigate the cost of a beacon	Assistant Clerk	28/02/2024
8-23.12	Community Emergency Plan – to be discussed at the next meeting. LALC training event being held on 16 th April	Assistant Clerk & Working Group	28/02/2024
8-23.13	Events Policy (draft) - forward Policy to the F&P Committee	Assistant Clerk	07/02/2024
8-23.14	Community Speed Watch initiative – information about the initiative should be put on Facebook – to see if there is any interest about it in the community	Assistant Clerk	28/02/2024

The meeting closed at 8.11pm.