

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE
HELD REMOTELY ON THURSDAY 23RD JULY 2020
AT 19.00

Present: Councillor J Charters (Chairman)

Councillors: G Edwards B Jackling F W Lee
R Little S Roe B Sellars

In Attendance: Clerks to the Committee: Mrs S Green and Mrs R Brown

1. APOLOGIES FOR ABSENCE AND ACCEPTANCE OF REASONS GIVEN

None received.

2. RECEIPT OF ANY DECLARATION OF MEMBERS' INTERESTS UNDER THE LOCALISM ACT 2011

None received at this point.

3. NOTES OF THE COMMITTEE MEETING HELD ON 18TH JUNE 2020 TO BE APPROVED AS A TRUE RECORD OF MINUTES

AGREED

Proposed by Cllr Sellars, seconded by Cllr Jackling

That the notes of the meeting on 18th June 2020 be accepted as a true record of minutes.

Unanimous of those attending on 18.06.2020

4. NOTES OF THE PERSONNEL SUB COMMITTEE MEETINGS HELD ON 19TH SEPTEMBER 2019 AND 22ND OCTOBER 2019 TO BE APPROVED AS A TRUE RECORD OF MINUTES

It was not possible to deal with the minutes of the 22nd October 2019 and therefore these would be dealt with at Town Council

AGREED

Proposed by Cllr Charters, seconded by Cllr Little

That the notes of the meeting on 19th September 2019 be accepted as a true record of minutes.

Unanimous of those attending on 19.09.2019

5. CHAIRMAN'S ITEMS

None

6. MANAGEMENT ACCOUNTS

In response to queries regarding the cemetery and allotment income, the Chairman advised that the allotments are invoiced on the calendar year so the fees will be paid in December and that the cemetery income is as expected for the first quarter. The I&E report was duly NOTED

7. STANDING ORDERS & FINANCIAL REGULATIONS REVIEW WORKING PARTY RECOMMENDATIONS TO TOWN COUNCIL

All Members had received copies of the reviewed and subsequently revised Standing Orders and Financial Regulations

RECOMMEND

Proposed by Cllr Charters, seconded by Cllr Edwards

To Town Council that the revisions recommended by the Working Group, to include new section 26 Remote Council Meetings 1-12 as per approved Remote Council Meeting Etiquette in Standing Orders be accepted.

Unanimous



RECOMMEND

Proposed by Cllr Charters, seconded by Cllr Sellars

To Town Council that the revisions recommended by the Working Group, including increases in Financial Controls as per Financial Regulations and frequency of review of accounts by Chairman and Vice Chairman to be on a monthly basis be accepted.

Unanimous

8. CORRESPONDENCE & CLERKS ITEMS

None.

9. RECOMMENDATION FROM ESTATES & OPERATIONS COMMITTEE E&O1.20 MIN20 – TO ENTER AN NEW VEHICLE LEASE CONTRACT FOR A PERIOD OF 3 YEARS

The Town Clerk explained that following the above meeting the preferred vehicle had become out of stock and unavailable and therefore an alternative similar type vehicle was being sourced.

It was confirmed that the lease of an electric vehicle had been considered at length by the Estates & Operations Committee and would be for priority consideration for any future lease vehicles.

Members did not feel that they could resolve this Item as the market of availability and contract price is dependent on model availability.

AGREED

Proposed by Cllr Charters, seconded by Cllr Roe

That this Item be dealt with under Emergency Powers and ratified at the next Committee Meeting.

Unanimous

10. TO RATIFY DECISIONS BY COMMUNITY COMMITTEE (UNDER THE RULES OF THE EMERGENCY ITEM AND CONTINGENCY PLAN OF 19.03.2020 RECOMMENDED AT F&PCS10.19 AND RESOLVED UNDER STANDING ORDER 25 BY EMERGENCY POWERS)

Following a lengthy discussion and clarification that the following decisions require individual ratification by the Finance & Policy Committee it was

AGREED

Proposed by Cllr Charters, seconded by Cllr Sellars

To ratify the decision taken by the Community Committee under the rules of the Emergency Item and Contingency Plan of 19.02.20 recommended at F&P CS10.19 and resolved under Standing Order 25 by Emergency Powers to award a grant of £1,000 to the Citizens Advice Mid Lincolnshire for the advice and assistance given to residents within the Town.

5 for: 1 against: 1 abstention

In response to a query the Clerk clarified that it is agreed that the Town Council staff will grass cut the Memorial Field up to the amount of any award granted. It was confirmed that currently NHTC have 3 representatives on the North Hykeham War Memorial Hall & Playing Fields Trust, Cllrs Lovett, Sampson and Sellars. Cllr Little advised that he wished the Town Council to forge closer links with the Trust.

AGREED

Proposed by Cllr Little, seconded by Cllr Jackling


To ratify the decision taken by the Community Committee under the rules of the Emergency Item and Contingency Plan of 19.02.20 recommended at F&P CS10.19 and resolved under Standing Order 25 by Emergency Powers to award a grant of £900 to the North Hykeham War Memorial Hall & Playing Fields Trust to facilitate the fortnightly cutting of the field by staff of North Hykeham Town Council. The Town Clerk to contact the Trust to ascertain if they wished to work more closely with the Town Council for the benefit of residents.

Unanimous

AGREED

Proposed by Cllr Little, seconded by Cllr Edwards

To ratify the decision taken by the Community Committee under the rules of the Emergency Item and Contingency Plan of 19.02.20 recommended



at F&P CS10.19 and resolved under Standing Order 25 by Emergency Powers to refuse the application for a grant from the British Red Cross.
Unanimous

AGREED

Proposed by Cllr Charters, seconded by Cllr Roe

To ratify the decision taken by the Community Committee under the rules of the Emergency Item and Contingency Plan of 19.02.20 recommended at F&P CS10.19 and resolved under Standing Order 25 by Emergency Powers to hire an ice rink at a cost of £2995 + Vat for the Christmas Event 2020 to be held at Chapel Fields.

Unanimous

AGREED

Proposed by Cllr Charters, seconded by Cllr Little

To ratify the decisions taken by the Community Committee under the rules of the Emergency Item and Contingency Plan of 19.02.20 recommended at F&P CS10.19 and resolved under Standing Order 25 by Emergency Powers to cancel the Summer Sunday Events following review 6 weeks prior to each event.

Unanimous

11. UPDATE AND RATIFICATION FROM BUSINESS SUB COMMITTEE MEETING

The Chairman of the Business Sub Committee updated on the decision not implement any annual increase in charges for football pitches or allotments. All business opportunities and usage for the attached garage to the Civic Offices were being investigated.

12. UPDATE AND RATIFICATION FROM PERSONNEL SUB COMMITTEE MEETING

The Chairman of the Personnel Sub Committee updated Members on the recruitment process for Town Clerk and the constitution of the Working Party and Interview Panel.

13. TO RESOLVE WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AS AMENDED BY SECTION 100 OF THE LOCAL GOVERNMENT ACT 1972 FOR THE FOLLOWING CONFIDENTIAL AND PERSONNEL ITEMS

AGREED

Proposed by Cllr Charters, seconded by Cllr Little

To enter Closed Session of the meeting.

Unanimous

14. NOTES OF THE CLOSED SESSION OF THE COMMITTEE MEETING HELD ON 19TH MARCH 2020 TO BE APPROVED AS A TRUE RECORD OF MINUTES

15. NOTES OF THE CLOSED SESSION OF THE COMMITTEE MEETING HELD ON 19TH MARCH 2020 TO BE APPROVED AS A TRUE RECORD OF MINUTES

16. LEGAL MATTERS & COSTS

17. PERSONNEL MATTERS

The meeting closed at 20.10

