



North Hykeham Town Council

Minutes of the Community Committee meeting 10/20
held remotely on Tuesday 6th April 2021 at 7pm

Councillors Present: A Mason (Vice-Chairman), J Bishop, Mrs J Charters, C R Jackling, F W Lee, K Sampson, J Wilson

In Attendance: Mark Reynolds (Hykeham In Bloom), Mrs M Parker – Town Clerk

1.	Apologies for absence and acceptance of reasons given.		
	It was RESOLVED to accept Apologies for Absence and reasons given from Cllrs Edwards and Killingsworth.		
2.	Receipt of any Declaration of Members' Interest under the Localism Act 2011.		
	The Chair advised Members that he would take any Declarations of Interest under individual agenda items.		
3.	Notes of the Community Committee meeting held on 9th March 2021 be approved as a true record of Minutes.		
	It was RESOLVED to accept the Notes of the Community Committee meeting held on 9 th March 2021 as a true record of Minutes.		
4.	Chairman's Items.		
	The Chairman had no items to present.		
5.	Correspondence and Clerk's Items.		
	The Clerk presented Members with one item of correspondence to be noted. <ul style="list-style-type: none">Monthly newsletter from North Hykeham Neighbourhood Policing team The Clerk gave the following updates on outstanding actions: -		
Item No:	Action	Allocated to	Comments
9.20 - 8	Business Sub-Committee – to set fees for new sponsor of planter	Town Clerk	Awaiting meeting to be set.
9.20 - 9	Annual Town (Parish) Meeting – plan and hold	All	Annual Town (Parish) meeting to be held 22/04/21. Agenda item at this meeting.
9.20 - 10	Town Council to decide recipient of Mayor's Community Trophy from nominees collated by the Mayor.	Town Clerk	Recipient has been decided upon, post March 2021 Town Council meeting.
9.20 - 11	Book Security, toilets and other items for Summer events.	Assistant Clerk	All contacts e-mailed, collating responses.
	To plan for the Christmas Event 2021 and QPJ celebrations 2022	Events Working Group	Ongoing – agenda item at this meeting

	9.20 - 13	Town Council to consider the formulation of Liaison Groups and their terms of reference.	Town Clerk	Standing Orders allow Committees to appoint Working Groups – agenda item at this meeting.
6.	Receive the Management Accounts for information only – I & E report			
	Members RESOLVED to accept the latest I&E report for the committee.			
7.	Report from the Events Working Party			
	Members discussed the latest progress made by the Events working party. It was confirmed that the Christmas 2021 event would be held on Saturday 11 th December.			
	It was RESOLVED to put an article into the next edition of the Hykeham Gazette for save the dates for the Queen’s Platinum Jubilee event 2022.			
8.	Report from Hykeham In Bloom			
	Members were informed that the Hykeham in Bloom volunteers were looking to install bat boxes and planting for the summer would be mid-late May. The developer of shops at the Newark Road crossroads was looking to own planters outside the shops, but these would be maintained by Hykeham in Bloom. There was confirmation that there would be an entry into the In Bloom competition this year.			
	Members were advised that when the Council’s Business sub-committee had reviewed/set the sponsorship rates for planters, there were parties interested in sponsoring some of the planters. The NHS vinyl overlays were yet to be produced, awaiting responses from contact with Lindums and Cartwrights regarding the planters they sponsor.			
9.	Final decisions on the Annual Town Meeting			
	The agenda items for the Annual Town (Parish) meeting, to be held remotely on the 22 nd of April 2022, were discussed and a final agenda was resolved upon; to be signed by the Chairman of the Council and promoted around the town as soon as practicable. Notices would also be posted on the Council’s media platforms.			
10.	Consider events for 2021 within the Government’s Pathway			
	As the Government’s roadmap to coming out of Covid-19 restrictions was on track, there were no matters to discuss under this item.			
11.	Consider formulating Working Groups to act as Liaison groups for specific community links.			
	Members discussed the way the Community Committee could use working groups as liaison groups to constantly be in direct communication with various areas of the community of North Hykeham.			
	It was RESOLVED to form a Schools Liaison Group as the first working group for the committee, which would be led by Cllr Wilson and Cllr Mrs Charters in the first instance.			
12.	To resolve whether the Committee will move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 to discuss confidential items.			
	It was RESOLVED to go into Closed Session to discuss confidential items.			

Actions from this meeting:

Item No:	Action	Allocated to	Date to be Completed by
7	Generate an article for the Hykeham Gazette for the May edition in relation to the QPJ event 2022	Cllr Mason	8 th April 2021
9	Publish the agenda for the Annual Town (Parish) meeting to be held 22/04/21	Town Clerk	As soon as possible

The meeting moved into closed session at 7.35pm.

DRAFT