



North Hykeham Town Council

Minutes of the Estates & Operations Committee meeting 05/23
held at the Civic Offices, Fen Lane
on Thursday 5th November 2023 at 7pm

Councillors Present: C Briggs, N Blanchard, FW Lee, M Lofts, YS Sampson, G Killingsworth

In Attendance: Miss J Humphrey – Deputy Clerk
Mr C Lewis – Deputy Service Team Manager
Mrs M Parker – Town Clerk

5-23.1 Apologies for absence and acceptance of reasons given

There were no apologies given for this meeting.

5-23.2 Receipt of any Declaration of Members' interests under the Localism Act 2011

The Chair advised that he'd take any Declarations of Interests as they arose.

5-23.3 Notes of the Committee Meeting held on 5th October 2023 to be approved as a true record of minutes

It was **RESOLVED** to accept the notes of the Estates & Operations Committee meeting held on 5th October 2023 as a true record of the meeting and were signed as Minutes accordingly.

5-23.4 Chairman's items

The Chair had no items.

5-23.5 Correspondence and Clerk's items

The clerk had no items.

5-23.6 Review of the E&O committee's latest Income & Expenditure report.

Members noted the spending shown on the latest I&E report.

5-23.7 Receive a report from the Services Team Manager – Craig Lewis (Deputy Service Team Manager)

The Deputy Service Team Manager the committee of the following items: -

- **CVS Volunteers North Hykeham Partnership**

This new programme focussed on refurbishment of the benches around the Town. The benches at Witham Fields and the Cemetery were fully completed and the volunteers are coming back in 2024 to complete the Skatepark.

- **Skatepark**
C Lewis spoke about the refurbishment that needs to be completed in the next financial year. There is no urgency at the moment at but this is continuously being monitored by the Service team. There were also some designs shown for new ideas for the skatepark in the next financial year.
- **The Hub**
Temporary control measures are still in place, and they continue to work against the Legionella risk. The main doors have also been fixed so that they are now working to allow people into the building.
- **Facilities Security – Garage/Workshop**
A new alarm system is being added into the garage at the Civic Offices so this was explained to the Committee. There is also a new door that is being added to the garage for extra security.
- **Fen Lane Septic Tank Emptying**
The septic tank had been emptied prior to the meeting so an update was given regarding the updated reduced costs that had been sourced by the Service Team Manager.
- **Junior Rugby Club – Chapel Fields**
The pitches have been marked out for the rugby club and the signs that relate to the dog fouling on Chapel Fields seem to be making a difference for the team.

5-23.8 Precept planning for the financial year 2024-25, including development of the committee’s 5-year action plan.

After some final considerations the committee **RESOLVED** that they would send the precept to the Finance and Policy Committee.

5-23.9 To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential items.

It was **RESOLVED** to move into closed session.

5-23.10 Consideration of a quote for the replacement play equipment for Mill Park and St Aiden’s – Cllr N Blanchard

After some discussion on the need for 3 quotes please the priority need it was noted by the committee.

5-23.11 Consideration of replacement of concrete street lighting column on Green Lane, North Hykeham.

After a short discussion it was **RESOLVED** that the clerk write to the member of the public and ask them to set a date as to when E-ON can attend. Explain that the land isn’t theirs and that action will be taken if this doesn’t go ahead.

Actions from this meeting:

Item No:	Action	Allocated to	Date to be completed
5-23.11	Send the residents of Green lane the letter regarding the street light on their property.	Deputy Clerk	Next meeting.

The meeting closed at 7.43pm.