



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs S Green
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31st October 2019

Notice is hereby given that a meeting of the Estates & Operations Committee to be held in the Committee Meeting Room, Civic Offices, Fen Lane on Thursday 7th November 2019 at **7.00pm** at which the under mentioned business will be transacted.

Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

S E Green

Mrs S Green
Town Clerk to the Council

AGENDA

1. Apologies for absence and acceptance of reasons given
2. Receipt of any Declaration of Members' interests under the Localism Act 2011
3. Notes of the Committee Meeting held on 5th September 2019 to be approved as a true record of minutes
4. Chairman's Items
5. Correspondence and Clerk's Items
6. Service Staff Report
7. Open Spaces Comments
8. Additional Security measures for the car park
9. Quotes for front door matting at Civic Offices
10. Entrance to Civic Offices
11. Replacement of ceiling lights in Council Chamber to LED
12. Electrical Installation Condition Report – Civic Offices - works to be undertaken
13. Management accounts
14. Street lighting – replacement of concrete columns
15. Precept 20/21:
 - a) Bus shelter for Mill Lane
 - b) Public Convenience demolition
 - c) 5 Year Plan
16. Community Hub
 - a) Half payment of Build Retention Fees
 - b) Heating issue update
17. Action on issues at Community Hub - update
18. Container Update

Office Opening Hours: Monday to Thursday 09.00-15.30
Friday 09.00-15.00