



*'Committed to Improving the Quality of Life in North Hykeham'*

# North Hykeham Town Council

Town Clerk: Mrs S Green  
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ  
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2<sup>nd</sup> May 2019

## NOTICE IS HEREBY GIVEN

That the *ANNUAL TOWN COUNCIL MEETING* is to be held in the Council Chamber, Civic Offices, Fen Lane on Thursday 9<sup>th</sup> May 2019 at **7.00pm**

***Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes to hear public questions and comments***

Yours faithfully

*S E Green*

Mrs S Green  
Town Clerk to the Council

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## AGENDA

1. Election of Mayor and receipt of Declaration of Office
2. Apologies for absence and acceptance of reasons given
3. Receipt of any Declarations of Members Interest under the Localism Act 2011
4. Presentation of badges and photographs to the retiring Mayor
5. Election of Deputy Mayor and receipt of Declaration of Office
6. Co-option for Town Council Vacancy on Grange Ward
7. Co-option for Town Council Vacancies (2) on Moor Ward
8. Notes of the Town Council meeting held on Thursday 28<sup>th</sup> March 2019 to be approved as minutes
9. Notes of the following Committee meetings to be approved as true records of minutes:
  - a) Estates & Operations 7.3.19
  - b) Community 12.3.19
  - c) Finance & policy 21.3.19
  - d) Hykeham Planning 16.4.19
10. Ratification of NHTC Standing Orders and NHTC Financial Regulations
11. Ratification of the Terms of Reference and the membership of statutory Committees and Sub Committees:
  - a) Community Committee
  - b) Estates & Operations Committee
  - c) Hykeham Planning Committee
  - d) Finance & Policy Committee (membership covered in agenda item 12)
  - e) Personnel Sub Committee
  - f) Business Sub Committee
  - g) Strategic Planning Sub Committee

Office Opening Hours: Monday to Thursday 09.00-15.30  
Friday 09.00-15.00

12. Appointment of the Chairman of Finance & Policy Committee and election of additional members, to include at least one member of each statutory committee (except the Mayor and Deputy Mayor who have an automatic place)
13. To fill vacancies on outside bodies and confirm continuation of sub-committees and members
14. **To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items**
15. Notes of the Closed Session of Town Council meeting held on Thursday 28<sup>th</sup> March 2019 to be approved as minutes
16. Notes of the Closed Session of Finance & Policy meeting held on Thursday 21<sup>st</sup> March 2019 to be approved as minutes