

MINUTES OF THE MEETING OF THE BUSINESS SUB COMMITTEE
HELD IN THE COMMITTEE ROOM, CIVIC OFFICES ON
THURSDAY 9TH JANUARY 2020 AT 18:00

Present: Councillor Roe (Chairman)

Councillors: J Charters N Dillon F W Lee R Lovett B Sellars

Councillor Mrs J Charters sat in on the meeting

In Attendance: Clerks to the Committee: Mrs S Green & Mrs R Brown

1. ACCEPTANCE OF APOLOGIES FOR ABSENCE AND REASONS GIVEN

Apologies for absence were received from Cllr E Rigby

AGREED Proposed by Cllr Roe, seconded by Cllr Lee
To accept reasons for absence received from Cllr Rigby
Unanimous

2. RECEIPT OF ANY DECLARATION OF MEMBERS' INTERESTS UNDER THE LOCALISM ACT 2011

None received at this point.

3. NOTES OF THE COMMITTEE MEETING HELD ON 24TH OCTOBER 2019 TO BE APPROVED AS A TRUE RECORD OF MINUTES

AGREED Proposed by Cllr Charters, seconded by Cllr Sellars
That the notes of the meeting of 24th October 2019, as presented, be accepted as a true record of minutes.
Unanimous of those present on the 24.10.19

4. CORRESPONDENCE AND CLERKS ITEMS None.

5. REVIEW OF CAR PARK FEES BY NHS

The invoice for fees for 2020 had been sent to the NHS and they had subsequently contacted the Clerk to discuss the increase and asked whether the increase could be reviewed by the Committee

AGREED Proposed by Cllr Charters, seconded by Cllr Lee
That the fee for use of the agreed portion of the car park be reduced to £1,100 for the period 1.1.2020-31.12.2020.
Unanimous

6. REVIEW OF CURRENT AND FUTURE CEMETERY BURIAL SITUATION AND ANY AMENDMENTS REQUIRED TO POLICY AND FEES

The Clerk and Deputy Clerk had attended the Cemetery with the Services Supervisor and he had reported that there is one area of clay at the Cemetery which regularly causes issues with double depth burials. It was suggested that this area be sold as single depth only plots at a reduced cost. The Clerk also advised that Delta Simons had been approached to quote for sinking 3 bore holes at various sites at the Cemetery to more accurately assess the water levels.

AGREED Proposed by Cllr Charters, seconded by Cllr Sellars
That the cost of a single depth plot would be £750 from 1.2.2020.
Unanimous

AGREED

Proposed by Cllr Charters, seconded by Cllr Sellars

That a firm quote be requested from Delta Simons and the matter passed to Estates and Operations Committee.

Unanimous

Cllr Dillon arrived at 18.17

7. REQUEST TO HIRE WITHAM FIELDS FOR FIREWORK DISPLAY

Hykeham Tigers Football Club had asked the Clerk whether the Council would allow them to hire Witham Fields for a Firework Display in November 2020. The Committee were concerned about the Health and Safety aspect of such an external event, appropriate insurance, safeguarding and stewarding of the event and the organisation involved. The Committee felt that the Clerk should arrange a meeting for Cllrs Charters and Lovett to meet with Mike Moore (the potential display organiser) to work through the template on the Government Website for hosting public firework displays. If the event is confirmed the contract should ensure that there is no financial risk to NHTC if the event is cancelled.

AGREED

Proposed by Cllr Dillon, seconded by Cllr Charters

That the cost for the Hire of Witham Fields for a Public Fireworks Display should be £1,000 with an additional charge of £800 for clerical work and a £500 refundable bond.

Unanimous

8. FUTURE USE OF SMALL INTEGRAL CIVIC OFFICES GARAGE

The Container for Hykeham Tigers has now received planning permission. Once the garage has been cleared it was suggested that it could be used as a coffee house. It was suggested that perhaps it could be kitted out for multiple uses. £22,000 has been precepted to revamp the frontage and it was hoped that some of this would be available to fit out the garage too.

AGREED

Proposed by Cllr Charters, seconded by Cllr Dillon

That this matter be referred to Estates and Operations Committee to investigate into converting the integral garage for future possible business use.

Unanimous

9. MARKETING OF COUNCIL FACILITIES

The Assistant Clerk has added the details to a community forum. The Committee asked that a brochure be produced with details of the facilities with a separate price list included. It was suggested that perhaps Lincoln College could be approached to ascertain whether there are design students who might like to get involved with this project. Cllr Dillon advised that she would assist with the design.

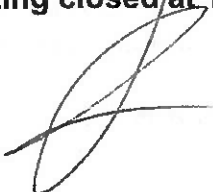
10. LETTINGS OF THE HYKEHAM COMMUNITY HUB AND FIELD

No report.

11. LETTINGS OF THE CIVIC OFFICE, SPORTS FIELDS AND OPEN SPACES

Future use of integral garage to be placed on next agenda.

The meeting closed at 19.00



ACTIONS

Action	By whom	By When	Completed
To request quote for bore holes at the cemetery and refer to E&O	Clerk	Next E&O meeting	10.1.20
Meet with Mike Moore regarding Firework display	Cllrs Charters & Lovett	Next meeting	
Prepare brochure for facilities	Clerk	Next meeting	

