



# North Hykeham Town Council

Minutes of the Estates & Operations Committee meeting 07/23  
held at the Civic Offices, Fen Lane  
on Thursday 11<sup>th</sup> January at 7pm

**Councillors Present:** C Briggs, N Blanchard, FW Lee, M Lofts, YS Sampson, G Killingsworth, S P Roe, P Wray, J Holt

**In Attendance:** Miss J Humphrey – Deputy Clerk  
Mr J McArthur – Service Team Manager

## 7-23.1 Apologies for absence and acceptance of reasons given

There were no apologies given for this meeting.

## 7-23.2 Receipt of any Declaration of Members' interests under the Localism Act 2011

The Chair advised that he'd take any Declarations of Interests as they arose.

## 7-23.3 Notes of the Committee Meeting held on 5<sup>th</sup> October 2023 to be approved as a true record of minutes

It was **RESOLVED** to accept the notes of the Estates & Operations Committee meeting held on Thursday 7<sup>th</sup> December 2023 as a true record of the meeting and were signed as Minutes accordingly.

## 7-23.4 Chairman's items

The Chair had no items.

## 7-23.5 Correspondence and Clerk's items

The clerk spoke about the actions from the last meeting.

Item No:	Action	Allocated to	Date to be completed
6-23.7	Contact Selmec about successful quotes	Service Team Manager	Completed
6-23.7	Contact Selmec regarding installation of the flood lights at the Civic Offices	Service Team Manager	Completed – works begin 15.01.24
6-23.7	Go ahead with the Mower service requirements	Service Team Manager	Completed
6-23.10	Let T.C. Harrisons know that they have been successful and start the ordering process for the Ford Tipper	Service Team Manager and Deputy Clerk	Completed and ordered

**7-23.6 Review of the E&O committee’s latest Income & Expenditure report.**

Members noted the spending shown on the latest I&E report.

**7-23.7 Receive a report from the Services Team Manager – John McArthur (Services Team Manager)**

The Service Team Manager (STM) spoke to the committee of the following items: -

- The installation of the new roundabout on Glebe Park.
- The installation of the new swings of Witham Fields.
- Community Hub Hot/Cold water supply.
- Community Hub cold water storage.
- Skate Park remedial works.

**7-23.8 Consideration of a regular booking request for the use of a room at the Community Hub.**

The Clerk explained to the committee about an application that had been emailed in regarding a Gaming club.

After a short discussion the committee **RESOLVED** to accept the application and reduce the cost by an hour due to the moving of the library.

The meeting closed due to there not being enough quotes to consider Item 10 on the agenda.

Actions from this meeting:

<b>Item No:</b>	<b>Action</b>	<b>Allocated to</b>	<b>Date to be completed</b>
7-23.8	Contact applicant regarding successful application.	Deputy Clerk	ASAP

The meeting closed at 7.32pm.