



North Hykeham Town Council

Minutes of the Community Committee meeting 06/22
held on Tuesday 6th December 2022 at 7pm

Councillors Present: K Evans (Vice-Chair), N Blanchard, G Edwards, FW Lee, T Ogden, K Sampson

In Attendance: Non-councillor Committee Members: Mr M Biddulph, Mr R Johnston, Mr M Reynolds,
Mr M Watts

Mrs R Brown – Deputy Clerk

Miss J Humphrey – Assistant Clerk

One member of the public was present.

06-22.1 Apologies for absence and acceptance of reasons given

It was **RESOLVED** to accept Apologies for Absence and reasons given from Cllrs Charters and Jackling

06-22.2 Receipt of any Declaration of Members' Interest under the Localism Act 2011

The Chair advised that he would take any Declarations of Interest under individual agenda items.

06-22.3 Notes of the Committee meeting held on 1st November 2022 to be approved as minutes

It was **RESOLVED** to accept the notes of the Community Committee meeting held on 1st November 2022 as a true record of Minutes.

06-22.4 Chairman's items

There were none at this time

06-22.5 Correspondence and clerk's items

The clerk advised that a response had been received from the Local Highways Manager advising that "no idling" signs are not currently a sign within the Traffic Signs Regulations and General Directions, so they cannot meet this request at this time.

Details of the trees that had been planted for the Queen's Jubilee have been uploaded to The Queen's Green Canopy map.

Item No:	Action	Update
05-22.6	Grant Application for St Hugh's – Pay	Paid
05-22.7	Risk assessments, insurance and volunteers for Warm Space	Completed – Warm Space not being operated by the Council
05-22.9	Mr Reynolds to liaise with STM re wildflower area	Ongoing
05-22.10	Precept planning – meeting with KE & GE	Draft Precept created (agenda item at this meeting)

05-22.11	Forward Community Engagement Policy to F&P for approval	Completed
05-22.12	Order benches	Ordered
05-22.14	CSW Group Meeting confirmation	Taken place, training organised for Jan 2023
05-22.17	Bring ideas for Coronation ideas	Agenda item at this meeting
05-22.18	Write report regarding possible awards and mechanism of scheme to next meeting	Item 13 at this meeting

06-22.6 Consideration of Grant applications received

An application had been received for a grant for the cost of 12 Warm Packs to be distributed to the housebound, and those unable to access warm spaces. The Committee discussed the request and the need to help the community.

It was **RESOLVED** to award a Grant of £383.88 for the Warm Packs to be organised by St Hugh's Church.

An application had been received for a grant for £500 from the Twinning Association to support the Denzlingen Twinning Association visit next year.

It was **RESOLVED** to award a Grant of £500 to support the visit of the Denzlingen Twinning Association.

06-22.7 Received the Community Committee's latest Income & Expenditure report

This was noted.

06-22.8 Receive a report from Hykeham in Bloom and consideration of any requests for support

No report had been received. Mr Reynolds advised that 1000 bulbs had been planted at Mill Park, with lots of help from the Scouts. More will be planted next year. He is planning on having a meeting with the Services Team Manager to discuss the wildflower space on Tiber Road.

06-22.9 Precept Planning for 2023/2024, incorporating the Community Committee's 5-year plan

Cllr Evans had met with Cllr Edwards to discuss the proposed precept and they had produced a proposal which had been circulated prior to the meeting. She advised that they had endeavoured not to increase the precept amount as all committees had been requested to keep their budgets as low as possible in these current economic conditions. They had suggested that the grants budget be increased as they felt that there would be increased demand for grants in the coming year, and to enable this to happen the events budget had been reduced. There was much discussion regarding the figures and the fact that the Summer Sundays and a Christmas Event had been resolved upon in October, and that the reduced budget would not allow for this.

7.40pm Cllr Edwards arrived

It was **RESOLVED** to move the finalising of the precept to the end of the meeting.

06-22.10 Update on development of a Community Speed Watch Group

The clerk advised that a meeting had been held with the volunteers and Lincolnshire Road Safety Partnership. One person had then dropped out, but the remaining volunteers were now lined up for official training on 7th or 14th January. Membership of this group is open to all.

06-22.11 Preparations for the Christmas Fayre -10th December 2022

The clerk advised that the final preparations are being put in place. More volunteers would be most welcome. The inside area is fully booked as is the outside. The weather is currently looking dry, though cold. The Office were thanked for all their hard work in getting the event organised.

06-22.12 Consideration to commemorate the coronation of King Charles III – Cllr B Jackling

The clerk had spoken with Cllr Jackling – who was unable to attend this meeting – and they had discussed various ideas and he was proposing a couple of commemorative benches be installed in the garden at the Village Green and this be renamed the Coronation Garden. An amount of planting would be undertaken with King Charles roses and delphiniums (his favourite flowers). There was some discussion regarding this idea and the possible costs. The budget would be agreed during the precept discussions.

06-22.13 Consideration of Awards Scheme 2023 – Cllr K Evans

Cllr Evans had prepared a report which had been circulated prior to the meeting. There was some discussion regarding when the first awards should be made – at the Annual Town Meeting in April or at one of the Summer Sundays. 10 awards had been proposed and there was discussion regarding whether all these should be made in the first year, what the award should be and how the independent judging panel would be formed. There was also discussion regarding the names of the awards.

It was **RESOLVED** to move ahead with up to 10 awards, as named in the document, up to a maximum of £1,000 with a working group to follow through the recommendations of the report.

It was **RESOLVED** that the working group members would be Cllrs Lee, Edwards, Evans and Sampson and Mr Reynolds and Mr Johnston.

06-22.14 Preparations for the Annual Town Meeting on 13th April 2023

As the Awards Scheme had been approved, these would be presented at the Annual Town Meeting in 2023, with refreshments provided and it would take place at the Civic Offices, Fen Lane.

06-22.9 Precept Planning for 2023/2024, incorporating the Community Committee's 5-year plan

The Committee looked at the original proposed budget and the amended proposal from Cllrs Evans and Edwards and agreed that the Events budget should not be reduced, that the budget for the Coronation Commemoration should be reduced to £3,000, that a budget for awards should be created.

It was **RESOLVED** to propose a budget of £33,000, representing a 3.8% reduction from last year should be recommended to F&P.

Actions from this meeting:

Item No:	Action	Allocated to	Date to be Completed by
06-22.6	Grant Application for St Hugh's – Pay Grant Application for Twinning – Pay	Deputy Clerk	ASAP
06-22.13	Arrange Working Group meeting re Awards Scheme	Cllr Evans	ASAP
06-22.9	Recommend Precept to F&P	Deputy Clerk	8.12.22

The meeting closed at 8.55pm.