

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE
HELD IN THE MEETING ROOM, CIVIC OFFICES ON
THURSDAY 16TH JANUARY 2020 AT 19.10

Present: Councillor J Charters (Chairman)

Councillors: N Blanchard C Briggs N Dillon W Lee
E Rigby S Roe B Sellars

In Attendance: Clerk to the Committee: Mrs S Green

1. APOLOGIES FOR ABSENCE AND ACCEPTANCE OF REASONS GIVEN

Apologies for absence were received from Cllr Edwards and Cllr Jackling.

AGREED Proposed by Cllr Rigby, seconded by Cllr Dillon
To accept reasons for absence received from Cllr Edwards and Cllr Jackling.
Unanimous

2. RECEIPT OF ANY DECLARATION OF MEMBERS' INTERESTS UNDER THE LOCALISM ACT 2011

None received at this point.

3. NOTES OF THE COMMITTEE MEETING HELD ON 11TH DECEMBER 2019 TO BE APPROVED AS A TRUE RECORD OF MINUTES

An amendment to remove the sentence in Item 7 "E&O have not approved their budget as yet was

AGREED Proposed by Cllr Roe, seconded by Cllr Dillon
That the notes of the meeting on 11th December 2019, as amended, be accepted as a true record of minutes.
Unanimous of those in attendance on 11.12.19

4. CHAIRMAN'S ITEMS None.

5. CORRESPONDENCE AND CLERKS ITEMS

The Clerk advised that an annual Internal Audit had taken place on 16.01.2020 and the report would be presented to full Town Council on 23.01.2020.

6. MANAGEMENT ACCOUNTS REVIEW

All Members had received an up to date I & E Town Council Report and were invited to make comment and ask questions.

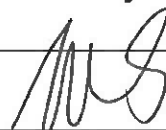
AGREED Proposed by Cllr Roe, seconded by Cllr Dillon
To approve the I&E Report as presented
Unanimous

7. ENGAGEMENT OF INDEPENDENT SPECIALIST HEATING ENGINEER TO CARRY OUT SURVEY OF COMMUNITY HUB HEATING SYSTEM TO A SPECIFIED MAXIMUM COST OF £3000

7.20pm - Cllr Rigby declared a non-registerable interest in the Item, and left the meeting at this point.

This Item was referred from Estates & Operations Committee and the Chairman updated Members on the current situation regarding the performance of the heating system and correspondence and discussions with the architects, managing agents and development company. The Hub was designed as a thermally efficient building with a low-cost energy system and at present the Hub is not performing as designed.

Proposed by Cllr Roe, seconded by Cllr Dillon



RECOMMEND

To Town Council, the engagement of an independent specialist heating engineer to carry out a survey of the Community Hub heating system to a maximum cost of £3000, preferably in conjunction with Gelder Group, builders of the Hub.

Unanimous

7.34pm - Cllr Rigby re-entered the meeting

8. ACCEPTANCE OF QUOTATION TO CARRY OUT EXPLORATORY MONITORING OF WATER TABLE AT CEMETERY UP TO A COST OF £700

This Item had been referred from Estates & Operations Committee following recommendations from the Business Sub Committee and it was

AGREED

Proposed by Cllr Sellars, seconded by Cllr Blanchard

To accept a quotation of £700 to carry out exploratory bore hole monitoring of the water table at the cemetery to identify areas potentially unsuitable for double depth burials.

Unanimous

9. RECOMMENDATION TO TOWN COUNCIL OF PRECEPT 2020/21 TO MEET DEADLINE FOR SUBMISSION TO NKDC OF 31.1.2020

Following the consideration of all budgets by the Committees responsible it was

RECOMMEND

Proposed by Cllr Charters, seconded by Cllr Dillon

That the precept 2020/21, representing an 8.4% increase, as presented be resolved by Town Council on 23.01.2020.

Unanimous

10. UPDATE AND RATIFICATION FROM BUSINESS SUB COMMITTEE MEETING

The Chairman of the Business Sub Committee updated on the recent meeting.

11. UPDATE AND RATIFICATION FROM PERSONNEL SUB COMMITTEE MEETING

Due to confidentiality an update would be provided within the Closed Session of the meeting.

8.00pm

Cllr Rigby declared a non-registerable interest in Items 13 & 14, the interest is of a personal and sensitive nature, and left the meeting at this point

12. TO RESOLVE WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AS AMENDED BY SECTION 100 OF THE LOCAL GOVERNMENT ACT 1972 FOR THE FOLLOWING CONFIDENTIAL AND PERSONNEL ITEMS

AGREED

Proposed by Cllr Roe, seconded by Cllr Dillon

To enter Closed Session of the meeting.

Unanimous

13. NOTES OF THE CLOSED SESSION OF THE COMMITTEE MEETING HELD ON 11TH DECEMBER 2019 BE APPROVED AS A TRUE RECORD OF MINUTES

14. PERSONNEL MATTERS

The meeting closed at 20.30

ACTIONS

Action	By whom	By When	Completed
To review bank accounts to spread risk.	Town Clerk	Ongoing	.

Finance & Policy Committee
16 January 2020

Signed

