



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

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29th January 2021

Notice is hereby given that a meeting of the Estates & Operations Committee will be held remotely on Thursday 4th February 2021 at 7.00pm at which the under mentioned business will be transacted. The remote meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Members of the press and public may access the live stream via the North Hykeham Town Council Facebook Page, details on website.

Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

All Members of the public who wish to attend the meeting can apply to the Town Clerk at townclerk@northhykehamtowncouncil.gov.uk by no later than Noon on 4th February 2021 for access details.

Yours faithfully

M Parker

Mrs M Parker

Town Clerk to the Council

AGENDA

1. Apologies for absence and acceptance of reasons given
2. Receipt of any Declaration of Members' interests under the Localism Act 2011
3. Notes of the Committee Meeting held on 7th January 2021 to be approved as a true record of minutes
4. Chairman's Items
5. Correspondence and Clerk's items
6. Service Staff Report
7. To consider quotes received for servicing the mowers
8. To consider quote received for surfacing works at Witham Fields play area
9. To consider quotes received for Treeworks on Chapel Fields
10. To consider installing a co-mingled bin at Community Hub, as requested by Mr Jones at last meeting
11. To consider replacement fencing at St Aidens – quotes received
12. To consider quotes received for shutters and one way film at the Community Hub
13. To consider quote received for replacement roller shutter door on small garage at Fen Lane
14. To consider quote received to mend Civic Office front door
15. To consider request to install a Memorial Bench on Witham Field
16. Review of Management Accounts
17. Update from Civic Offices Frontage Working Party – Quote received
18. Update on public open space land on development off Cleveland Ave
19. **To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential Items**
20. Notes of the Closed Session Estates & Operations meeting held on 7th January 2021 to be approved as minutes

Office Opening Hours: Monday to Thursday 09.00-15.30
Friday 09.00-15.00