



*'Committed to Improving the Quality of Life in North Hykeham'*

# North Hykeham Town Council

Town Clerk: Mrs S Green

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

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Website: [www.northhykehamtowncouncil.gov.uk](http://www.northhykehamtowncouncil.gov.uk)

24<sup>th</sup> July 2020

Notice is hereby given that a meeting of the Town Council will be held remotely on Thursday, 30<sup>th</sup> July 2020 at 7.00pm at which the under mentioned business will be transacted. The remote meeting is convened under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

**Members of the press and public may access the live stream via the North Hykeham Town Council Facebook Page, details on website.**

**Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.**

**All Members of the public who wish to attend the meeting can apply to the Town Clerk at [townclerk@northhykehamtowncouncil.gov.uk](mailto:townclerk@northhykehamtowncouncil.gov.uk) by no later than Noon on 30<sup>th</sup> July 2020 for access details.**

Yours faithfully

S E Green

Mrs S Green

Town Clerk to the Council

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## AGENDA

1. Apologies for absence and acceptance of reasons given
2. Receipt of any Declaration of Members' interests under the Localism Act 2011
3. Notes of the Town Council meeting held on 25.06.2020 to be approved as minutes
4. Notes of the Personnel Sub Committee held on 22.10.2019 to be approved as minutes
5. Chairman's Announcements – Feedback from correspondence to PCC
6. District and County Councillors Report
7. Correspondence and Clerks Items
8. Co-option for Town Council Vacancy – Meadow Ward
9. Vacancies on Committees – Community x 2, Estates & Operations x 3, Finance & Policy x 2, Hykeham Planning x 2
10. Annual review of Standing Orders & Financial Regulations – From Working Party
11. Cemetery Appeal
12. Formation of Master Plan - via Town Council Working Party or Hykeham Planning Sub Committee – Cllr Little
13. Response to consultation on NKDC Statement of Licensing Policy
14. **To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential items**
15. Notes of the Closed Session Town Council meeting held on 25.06.2020 to be approved as minutes
16. Notes of the Closed Session of the Personnel Sub Committee meetings held on 30.05.2019, 15.07.2019 and 22.10.2019
17. Legal matters & costs
18. Personnel matters

Office Opening Hours: Monday to Thursday 09.00-15.30  
Friday 09.00-15.00