

**MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD REMOTELY ON
THURSDAY 30TH JULY 2020 AT 19.00**

Present: Councillor B Jackling (Acting Town Mayor)

Councillors: C Briggs J Charters Mrs J Charters F W Lee R Little
A Mason S Roe K Sampson B Sellars A Tully

Also in Attendance: 1 member of the public

Clerk to the Committee: Mrs S Green (Town Clerk) and Mrs R Brown (Deputy Clerk)

1. APOLOGIES FOR ABSENCE AND ACCEPTANCE OF REASONS GIVEN

AGREED Proposed by Cllr Charters, seconded by Cllr Sellars
To accept reasons for absence received from: Cllrs Barker-Milan,
Blanchard, Edwards, Lovett, Killingsworth and County Cllr Talbot.
Unanimous

2. RECEIPT OF ANY DECLARATIONS OF MEMBERS INTERESTS UNDER THE LOCALISM ACT 2011

Councillors were reminded that under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the Council at which the matter is considered must disclose and withdraw from the room. There were no declarations of interest at this time.

3. NOTES OF THE TOWN COUNCIL MEETING HELD ON 25TH JUNE 2020 TO BE APPROVED AS MINUTES

RESOLVED Proposed by Cllr Sampson, seconded by Cllr Little
The Town Council minutes dated 25th June 2020 be approved as a true record of minutes
Unanimous of those present at the meeting on 25.06.2020

4. NOTES OF THE PERSONNEL SUB COMMITTEE HELD ON 22.10.2019 TO BE APPROVED AS MINUTES

It was not possible to deal with this Item at this meeting.

5. CHAIRMAN'S ANNOUNCEMENTS – FEEDBACK FROM CORRESPONDENCE TO PCC

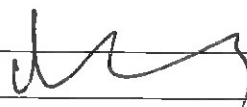
Prior to the meeting all Members had received copies of the responses received to the letter sent by the Acting Town Mayor to the PCC for Lincolnshire. Responses had been received from the PCC, The Chief Constable of Lincolnshire, the MP for Sleaford and North Hykeham and the NKDC Community Safety Manager. A letter had also been received from County Cllr Thompson. Cllr Little advised that he felt that the language used in the letter to the PCC was very emotive and may give a negative impression of the Town. The Acting Mayor thanked Cllr Little for his opinion and emphasized that he was seeking support to tackle issues within the Town on behalf of its residents.

6. DISTRICT AND COUNTY COUNCILLORS REPORTS

Cllr Little stated that the staff at NKDC have done a phenomenal job during the Covid-19 situation and that the work of the authority had continued with staff transferring teams if required. He advised that the staff at NKDC are commendable for their achievements during this difficult time, it is such an achievement.

Cllr Roe advised of the new tranche of funding for the Emergency Active Travel Fund and that he would put forward any suggested projects. He advised that he would clarify what section of Newark Road would be affected by the speed limit reduction to 30mph already proposed. He reported on meetings with other authorities which had resulted in the recent dispersal orders on amenity areas in the Town.

7. CORRESPONDENCE AND CLERKS ITEMS



a) The Clerk had forwarded all correspondence received prior to the meeting to Members regarding antisocial behavior issues in the Town.

RESOLVED **Proposed by Cllr Little, seconded by Cllr Sellars**
That these issues be referred to the Estates & Operations Committee.
Unanimous

b) The Clerk advised that the Deputy Clerk had achieved her Cilca Qualification and all Members wished to congratulate her.

8. CO-OPTION FOR TOWN COUNCIL VACANCY – MEADOW WARD

RESOLVED **Proposed by Cllr Lee, seconded by Cllr Roe**
That John Bishop be duly co-opted as the Member for Meadow Ward.
10 for: 1 abstention

The Acting Town Mayor welcomed Cllr Bishop to the Council.

9. VACANCIES ON COMMITTEES

The Clerk confirmed that there were currently vacancies on the following Committee – Community x 2, Estates & Operations x 3, Finance & Policy x 2, Hykeham Planning x 2

RESOLVED **Proposed by Cllr Jackling, seconded by Cllr Charters**
That Cllrs Mason and Bishop serve on the Community Committee.
Unanimous

RESOLVED **Proposed by Cllr Jackling, seconded by Cllr Roe**
That Cllrs Mason, Tully and Bishop serve on the Estates & Operations Committee.
Unanimous

RESOLVED **Proposed by Cllr Jackling, seconded by Cllr Little**
That Cllrs Bishop and Killingsworth serve on the Finance & Policy Committee.
Unanimous

RESOLVED **Proposed by Cllr Jackling, seconded by Cllr Charters**
That Cllr Tully serve on the Hykeham Planning Committee.
Unanimous

10. ANNUAL REVIEW OF STANDING ORDERS & FINANCIAL REGULATIONS – FROM WORKING PARTY – RECOMMENDED BY F&P2.20 ITEM 7

The Chairman of Finance & Policy advised that the revisions to Standing Orders were included to permit the Council to conduct remote meetings in line with the Government Legislation. Revisions to Financial Regulations had been to reflect updated practices, internet banking and monthly audit.

Cllr Little then raised retrospective amendments to the Standing Orders and etiquette for remote Meetings. He was advised that the etiquette had been based and adapted from the version used by NKDC and that the outcomes of this review had been unanimously approved by a meeting of the Finance & Policy Committee at which he was present. A motion by Cllr Little to include several minor amendments received no seconder and therefore was not taken.

RESOLVED **Proposed by Cllr Roe, seconded by Cllr Little**
To ratify the Standing Orders and Financial Regulations as presented following the annual review and that minor amendments as retrospectively brought by Cllr Little be discussed at the next Finance & Policy meeting.
Unanimous

Cllr Briggs left the meeting at 19.54

11. CEMETERY APPEAL

All Members had received a copy of the Appeal Document prior to the meeting and they discussed the validity of the grounds of appeal put forward by the applicant. Though sympathetic to this case Members are mindful of the rationale behind the granting of burial rights to residents only and therefore it was

RESOLVED **Proposed by Cllr Little, seconded by Cllr Sampson**
That the appeal not be upheld
9 for: 1 against

12. FORMATION OF MASTER PLAN

Cllr Little proposed that a new Working Group be formed with relevant partners, NKDC and SHPC, under the remit of the Hykeham Planning Committee, to focus on the delivery of services and financial aspects of the development of the Town including the SUE from North to South Hykeham, and that the current consultancy budget be used to fund external expert support as required for this plan. It was suggested that Cllr Little attend the existing Strategic Planning Working Party meetings, as a further Working Party could result in a duplication of effort. Any masterplan of the area should be under the auspices of the whole Town Council and that the NHTC funded Consultancy budget should not be used to fund a partnered Working Party. Therefore, Cllr Little withdrew his proposal and advised that he would attend future meetings and input into the Strategic Planning Working Group.

13. RESPONSE TO CONSULTATION ON NKDC STATEMENT OF LICENSING POLICY

Cllr Charters had read the policy and advised that he considered it acceptable and it was

RESOLVED **Proposed by Cllr Jackling, seconded by Cllr Charters**
To refer this Item to Hykeham Planning Committee.
Unanimous

14. TO RESOLVE WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AS AMENDED BY SECTION 100 OF THE LOCAL GOVERNMENT ACT 1972 FOR THE FOLLOWING CONFIDENTIAL ITEMS

RESOLVED **Proposed by Cllr Jackling, seconded by Cllr Roe**
That the meeting move into closed session.
Unanimous

Cllr Bishop left the meeting at this point.

The Live streaming was ceased

15. NOTES OF THE CLOSED SESSION OF THE TOWN COUNCIL MEETING HELD ON 25TH JUNE 2020 TO BE APPROVED AS MINUTES

16. NOTES OF THE CLOSED SESSION OF THE PERSONNEL SUB COMMITTEE MEETINGS HELD ON 30TH MAY 2019, 15TH JULY 2019 AND 22ND OCTOBER 2019 TO BE APPROVED AS MINUTES

17. LEGAL MATTERS AND COSTS

18. PERSONNEL MATTERS

The meeting moved into CLOSED SESSION at 20.15

Action	By whom	By When	Completed
Refer ASB issues	To E&O	Next Committee meeting	Yes

Minor amendments to Standing Orders (26)	Referred to F&P	On agenda for next meeting	Yes
Response to NKDC Statement of Licensing Policy	Referred to HPC	On agenda for next meeting	Yes

