



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker
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12th January 2024

Notice is hereby given that a meeting of the Finance & Policy Committee to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 18th January 2024 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker
Town Clerk to the Council

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk in advance of the meeting.
2. Receipt of any Declaration of Members' Interests under the Localism Act 2011
3. Notes of the Finance & Policy Committee meeting held on 14th December 2023 to be approved as Minutes
4. Chair's Items
5. Correspondence and Clerk's items
6. Management of Accounts
7. Review of the council's cemetery fees and hire fees for the financial year 2024-2025
8. Review of the Capability Policy
9. Consideration of the recommendations by the Personnel sub-committee of the following:
 - a) new Bereavement Leave Policy
 - b) reviewed Disciplinary Policy
 - c) reviewed Capability Policy
 - d) reviewed Absence Management Policy
10. Review of the GDPR Privacy statement
11. Review of the Risk Management Policy, including the elements reviewed and recommended by the Personnel sub-committee
12. Development of the Finance & Policy Committee's 5-year plan
13. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential agenda items:**
14. Personnel Matters: to receive updates and consider ratification of recommendations from the Personnel Sub Committee – standing item