



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs S Green
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30th August 2019

Notice is hereby given that a meeting of the Estates & Operations Committee to be held in the Committee Meeting Room, Civic Offices, Fen Lane on Thursday 5th September 2019 at **7.00pm** at which the under mentioned business will be transacted.

Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

S E Green

Mrs S Green
Town Clerk to the Council

AGENDA

1. Apologies for absence and acceptance of reasons given
2. Receipt of any Declaration of Members' interests under the Localism Act 2011
3. Notes of the Committee Meeting held on 4th July 2019 to be approved as a true record of minutes
4. Chairman's Items
5. Correspondence and Clerk's Items
6. Service Staff Report – General information and Tree Report and Costings
7. Management accounts
8. Tree works for Glebe Park entrance
9. Request for tree works at St Aiden's Park
10. Precept 20/21:
 - a) Bus shelter for Mill Lane
 - b) Public Convenience demolition
 - c) 5 Year Plan – using ROSPA report (to be received) with verbal report from CL
11. Community Hub
 - a) Half payment of Build Retention Fees
 - b) Heating issue update
 - c) Hand sink in kitchen
 - d) Quotes received for blinds
12. Bordering fence with property adjacent to Chapel Fields
13. Action on issues at Community Hub
14. Container Update
15. Asda Roundabout – Councillor Lee
16. Front door update
17. **To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972**

Office Opening Hours: Monday to Thursday 09.00-15.30
Friday 09.00-15.00