



North Hykeham Town Council

Minutes of the Estates & Operations Committee meeting 01/22
held at the Civic Offices, Fen Lane
on Thursday 12th May 2022 at 7pm

Councillors Present: C Briggs (Chair), J Bishop, N Blanchard, J Charters, G Killingsworth, FW Lee, S Roe, B Sellars, F Settle, N Tully, J Wilson

In Attendance: Mrs R Brown – Deputy Clerk
Mr J Sheridan – Services Team Manger
Mr C Lewis – Services Team Deputy Manager

1-22.1 To elect a Chair and Vice-Chair for the Estates & Operations Committee

The Clerk welcomed Members to the first meeting of the new Council year and asked for nominations for the Chair of the Committee

It was **RESOLVED** to elect Cllr Briggs as Chair of Estates and Operations Committee

Nominations were then asked for the Vice Chair of the Committee

It was **RESOLVED** to elect Cllr Blanchard as Vice-Chair of Estates and Operations Committee

1-22.2 Apologies for absence and acceptance of reasons given

As all members were present, there were no apologies for absence to be received.

1-22.3 Receipt of any Declaration of Members' interests under the Localism Act 2011

The Chair advised that he would accept any Declarations of Interests as they arose.

1-22.4 Notes of the Committee Meeting held on 7th April 2022 to be approved as a true record of minutes

It was **RESOLVED** to accept the notes of the Estates & Operations Committee meeting held on 7th April 2022 as a true record of Minutes.

1-22.5 Chair's items

There were none at this time

1-22.6 Correspondence and Clerk's item's

The Clerk advised that the Resolution of the previous meeting regarding the Jubilee commemoration trees is going to Community Committee on Tuesday, a number of playground companies have been and are quoting for play equipment at Dorchester. The dates for the Councillors to visit the areas of the Council areas are set as 16th June and 19th July. Councillors were asked to let the Clerk know whether they are able to attend.

1-22.7 Services Team Report

The Services Team Manager's report had been circulated prior to the meeting. He explained that he has been working on a maintenance schedule to ensure that regular maintenance

tasks are scheduled. A training programme is being set up, along with playground inspection training. The new play equipment has been installed at St Aidens and Glebe Park.

1-22.8 Fleet Management – Vehicle replacement programme – Jamie Sheridan

The Services Team Manager had prepared a paper for initial thoughts on the fleet. There was some discussion regarding all the vehicles as they will all need to be replaced next year. The members asked the Services Team Manager to provide an analysis of fuel costs, prices to lease and also to purchase on HP, but not for outright purchase. This is to be provided for the July meeting.

1-22.9 Consideration of the future maintenance of the Skatepark

A report had been provided to the Committee in advance and Cllr Blanchard explained that it was felt necessary for the Committee to decide whether to stay with the wooden structure we currently have, or whether to change to a concrete structure. There was discussion regarding the pros and cons of both.

It was **RESOLVED** to keep the wooden structure that is currently in place, with regular updates as required.

A proposal to move to concrete was not seconded and therefore no vote was taken.

The members asked that the full quotes for the updating work on the Skatepark for this year, be provided at the next meeting.

1-22.10 Review of the Committee’s Income and Expenditure report

This was noted

1-22.11 The development of the Committee’s 5-year action plan

The Members were pleased with the amended form that had been provided. Cllr Charters raised the issue of the changing rooms at Fen Lane, and whether they were required any more as teams do not seem to be using them since the pandemic. There is also the idea of changing the garage into a coffee shop, and so the members were encouraged to look at the changing rooms and the garage area so that they were aware of the area could consider potential uses ready for the next meeting. This would be an Agenda item in June.

Actions from this meeting:

Item No:	Action	Allocated to	Date to be Completed by
1-22.6	Members to advise Clerk if they can attend on 16 th June and 19 th July	Committee members	31/05/22
1-22.8	Analysis of costs regarding the fleet	Services Manager and Clerk	07/07/22
1-22.9	Obtain quotes for Skatepark	Clerk	09/06/22
1-22.11	Obtain response from football teams regarding use of the Changing rooms	Clerk	09/06/22

The meeting closed at 7.45pm.