



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council
Town Clerk: Mrs S Green
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ
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16th January 2020

Notice is hereby given that a meeting of the Town Council will be held in the Council Chamber, Civic Offices, Fen Lane on Thursday 23rd January 2020 at **7.00pm** at which the under mentioned business will be transacted.

Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes to hear public questions and comments. Questions for Council must be received in writing not less than 48 hours before the meeting.

Yours faithfully

S E Green

Mrs S Green
Town Clerk to the Council

AGENDA

1. Apologies for absence and acceptance of reasons given
2. Receipt of any Declaration of Members' interests under the Localism Act 2011
3. District and County Councillors Report
4. Notes of the Town Council meeting held on 21st November 2019 to be approved as minutes
5. Chairman's items
6. Correspondence and Clerks Items
7. Notice of Co-option for Town Council Vacancy – Witham Ward
8. Precept 2020/21
9. Review of LGPS Employer Published Discretion Statement following LGA clarification on partial flexible retirement
10. Approval of Virement of £3500 from S137 to Community Speed Watch – Comm 5.19 Item 10 & F&P7.19 Item 6
11. To note the Internal Audit report
12. Internal Auditor – appointment of Internal Auditor
13. Recommendation from F&P to engage an Independent Heating Engineer to carry out a survey of the Community Hub Heating system to a maximum cost of £3000 preferably in conjunction with the Gelder Group
14. NKDC Grass Cutting in North Hykeham
15. Acceptance of Town Council Calendar of Meetings 2020-2021 - circulated
16. **To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential Items**
17. Notes of the Closed Session Town Council meeting held on 21st November 2019 to be approved as minutes
18. Personnel matters

Office Opening Hours: Monday to Thursday 09.00-15.30
Friday 09.00-15.00