MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE
HELD IN THE MEETING ROOM, CIVIC OFFICES ON
THURSDAY, 14TH NOVEMBER 2019 AT 19.00

Present: Councillor J Charters (Chairman)

Councillors: N Blanchard  G Edwards  R Little  E Rigby  S Roe

In Attendance: Clerk to the Committee: Mrs S Green

1. APOLOGIES FOR ABSENCE AND ACCEPTANCE OF REASONS GIVEN
Apologies for absence were received from Cllrs B Jackling, N Dillon, C Briggs, B Sellars, P Johnson
And F W Lee.

Proposed by Cllr Charters, seconded by Cllr Roe
To accept reasons for absence received from Cllrs Jackling, Dillon, Briggs,
Sellars, Johnson and Lee.
Unanimous

2. RECEIPT OF ANY DECLARATION OF MEMBERS' INTERESTS UNDER THE LOCALISM ACT 2011
Councillors were reminded that under the provisions of sections 26-34 and Schedule 4 of the Localism
Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends
a meeting of the Council at which the matter is considered must disclose and withdraw from the room.

None received at this point.

3. NOTES OF THE COMMITTEE MEETING HELD ON 24TH OCTOBER 2019 TO BE APPROVED AS
A TRUE RECORD OF MINUTES

Proposed by Cllr Rigby, seconded by Cllr Roe
That the notes of 24th October 2019, be accepted as a true record of
minutes.
Unanimous of those in attendance on 24.10.19

4. CHAIRMAN'S ITEMS  None.

5. CORRESPONDENCE AND CLERKS ITEMS  None.

6. MANAGEMENT ACCOUNTS REVIEW
The Chairman advised Members that the current up to date I&E Report circulated prior to the meeting
indicates that the budget to date is under spent but stated that this can change dependent on timings of
accounts to be paid.
Having been requested to clarify the permitted uses of S137 and whether funds could be granted for
community safety equipment, the Clerk advised that these projects could be allocated funding through
S137.
The Clerk was asked to check the time frame for local authority CIL spending limits and spending
protocol.

7. VIREMENT OF £30000 FROM TRAINING BUDGET TO COVER ESSENTIAL CONSULTANCY
FEES
Cllr Rigby declared a non-registerable interest in Item 7, the interest being of a personal and
sensitive nature, and left the meeting at this point

Following discussion and confirmation of available funds, it was
8. COUNCIL STRATEGY – COMMITTEE AND SUB COMMITTEE RESPONSIBILITIES ANNUAL REVIEW
The Strategic Planning Working Party had met and several projects had been put forward for further discussion. It was agreed that the Working Party would benefit from input by any Member that wished to attend and therefore all Councillors are invited to attend future Working Party meetings.
The Chairman advised that it was sensible to consider Committee and Sub Committee responsibilities prior to the setting of the precept and approval by Town Council. All Members had considered the responsibilities prior to the meeting and it was

AGREED
Proposed by Cllr Charters, seconded by Cllr Little
To recommend to Town Council that following the Annual Review of Committee & Sub Committee Responsibilities that no changes be made.
Unanimous

9. PRECEPT 2020/21
The Chairman reported on an initial draft precept to date supplied by the Clerk. As requested, the Clerk will query current election costs with NKDC. It was noted that additional Finance & Policy and Town Council meetings will be scheduled to facilitate completion of the Council precept 2020/21.

10. STANDING ORDERS & FINANCIAL REGULATIONS REVIEW WORKING PARTY RECOMMENDATIONS
Following discussion of the review it was

AGREED
Proposed by Cllr Rigby, seconded by Cllr Little
To recommend to Town Council approval and acceptance of the recommendations of the Standing Orders & Financial Regulations Working Party.
Unanimous

11. UPDATE AND RATIFICATION FROM BUSINESS SUB COMMITTEE MEETING
None.

12. UPDATE AND RATIFICATION FROM PERSONNEL SUB COMMITTEE MEETING
None.

Cllr Rigby declared a non-registerable interest in Items 14 & 15, the interest is of a personal and sensitive nature, and left the meeting at this point

13. TO RESOLVE WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AS AMENDED BY SECTION 100 OF THE LOCAL GOVERNMENT ACT 1972 FOR THE FOLLOWING CONFIDENTIAL AND PERSONNEL ITEMS

AGREED
Proposed by Cllr Charters, seconded by Cllr Blanchard
To enter Closed Session of the meeting.
Unanimous


15. PERSONNEL MATTERS
The meeting closed at 19.40

Finance & Policy Committee
14 November 2019
Signed [Signature]