MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE
HELD IN THE MEETING ROOM, CIVIC OFFICES ON
THURSDAY 16TH MAY 2019 AT 7.00PM

Present: Councillor J Charters (Chairman)
Councillors: N Blanchard G Edwards F W Lee P Johnson

Cllr Jan Charters sat in on the meeting.

In Attendance: Clerk to the Committee: Mrs S Green

The meeting opened at 7.00pm

1. APOLOGENES FOR ABSENCE AND ACCEPTANCE OF REASONS GIVEN
Apologies for absence were received from Cllrs C Briggs, N Dillon, B Jackling, E Rigby and S Roe

AGREED

Proposed by Cllr Charters, seconded by Cllr Edwards
To accept reasons for absence received from Cllrs Briggs, Dillon, Jackling, Little, Rigby and Roe.

Unanimous

2. RECEIPT OF ANY DECLARATION OF MEMBERS’ INTERESTS UNDER THE LOCALISM ACT 2011
Councillors were reminded that under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the Council at which the matter is considered must disclose and withdraw from the room.

None received at this point.

3. ELECTION OF VICE CHAIRMAN

AGREED

Proposed by Cllr Edwards, seconded by Cllr Johnson
To elect Cllr N Blanchard as Vice Chairman.

Unanimous

Cllr Blanchard advised that he intends to attend the appropriate training as soon as is practicable.

4. NOTES OF THE COMMITTEE MEETING HELD ON 18TH APRIL 2019 BE APPROVED AS A TRUE RECORD OF MINUTES/NOTED
The minutes having been approved at the Annual Town Council Meeting on 9th May 2019 were duly noted.

5. CORRESPONDENCE AND CLERKS ITEMS
a) Members were updated on the current situation regarding closer ties with the North Hykeham Twinning Society. There had been an offer for Twinning to join with the Community Committee to gain further support for their organisation. This offer had been declined as the society wished to retain their independent status.
b) Members were advised of a required change to the current membership of the Appeals Panel which would be confirmed at the next meeting.

6. MANAGEMENT ACCOUNTS REVIEW
This item was deferred until the next meeting.

7. RESERVES REVIEW
This item was deferred until the next meeting.
8. END OF FINANCIAL YEAR 2018-2019 UPDATE
The Chairman gave a brief report advising that year end had been completed and that reserves had been increased in 18/19. All statutory documents would be submitted in due course. S106 and CIL monies were discussed.

9. BANK ACCOUNTS UPDATE – INVESTIGATION INTO ALTERNATIVE BANK
This item is currently under investigation to spread the risk to the Council

10. POLICIES – MODEL PUBLICATION, PENSIONS, CO-OPTION
There is an ongoing process of revising policies. The policies yet to be finalised include the Employers Discretions Policy for the LGPS. The Town Clerk will finalise this policy shortly. Other outstanding policies will be dealt with when staffing capacity allows. A revision has been proposed to the NHTC Co-option Policy and it was

Proposed by Cllr Charters, seconded by Cllr Edwards
That Page 5 of the NHTC Co-option policy on Committee Co-option Clause 4 Voting Rights be amended to “Co-opted Committee members have the right to vote only on that Committee and only on non-financial matters. They have no authority to propose, second or vote on any financial matters.”
Unanimous

AGREED

11. FIXED ASSET REGISTER – FORMAT AND SOLAR PANELS
The Chairman advised the Committee regarding the 1972 LGA detailing that the depreciation of assets are not required to be recorded. Further revisions as required to the format will be undertaken to bring the register into line with current best practice. Register will be amended to include the solar panels on the Civic Offices previously omitted.

12. DEEDS FOR CHAPEL FIELDS
The Town Clerk confirmed that the Town Council are in possession of the Land Title for Chapel Fields. Deeds are no longer routinely supplied from the Land Registry.

13. UPDATE AND RATIFICATION FROM BUSINESS SUB COMMITTEE MEETING
None.

14. UPDATE AND RATIFICATION FROM PERSONNEL SUB COMMITTEE MEETING
None.

Councillor Jan Charters left the meeting at 7.36pm

15. TO RESOLVE WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AS AMENDED BY SECTION 100 OF THE LOCAL GOVERNMENT ACT 1972 FOR CONFIDENTIAL PERSONNEL ITEMS

Proposed by Cllr Charters, seconded by Cllr Lee
To enter Closed Session of the meeting.
Unanimous

AGREED

The meeting closed at 7.45pm